

**CITY OF SANIBEL**  
**DRIVEWAY PERMIT APPLICATION**

---

Driveway Permit No. \_\_\_\_\_  
Date \_\_\_\_\_, 20\_\_

Name of Applicant / Owner \_\_\_\_\_  
Address of Subject Property \_\_\_\_\_  
Tax Parcel Number \_\_\_\_\_  
Name of intersecting Public Road \_\_\_\_\_

---

- All construction must be in accordance with Sanibel standards or an approved plan.
  - Attach sketch or plan showing details of proposed work (see attached detail).
  - Shoulders of driveway must be sodded and any area disturbed must be restored to existing conditions.
- 

**SPECIAL INSTRUCTIONS OR CONDITIONS:** For decorative driveway (paver, etched concrete, etc.) and /or culvert pipe installation. The owner assumes the responsibility for the construction in the public right-of-way, to City standards, of a hard surface apron connecting the driveway to a paved City road. Furthermore, the Owner is responsible for the maintenance of said driveway apron. If for any reason the City is required to remove or alter said apron, the City will replace the apron with material typically used by the City for roadway aprons (such as asphalt or concrete) unless the owner accepts the responsibility and obtains City approval to reconstruct the driveway apron.

---

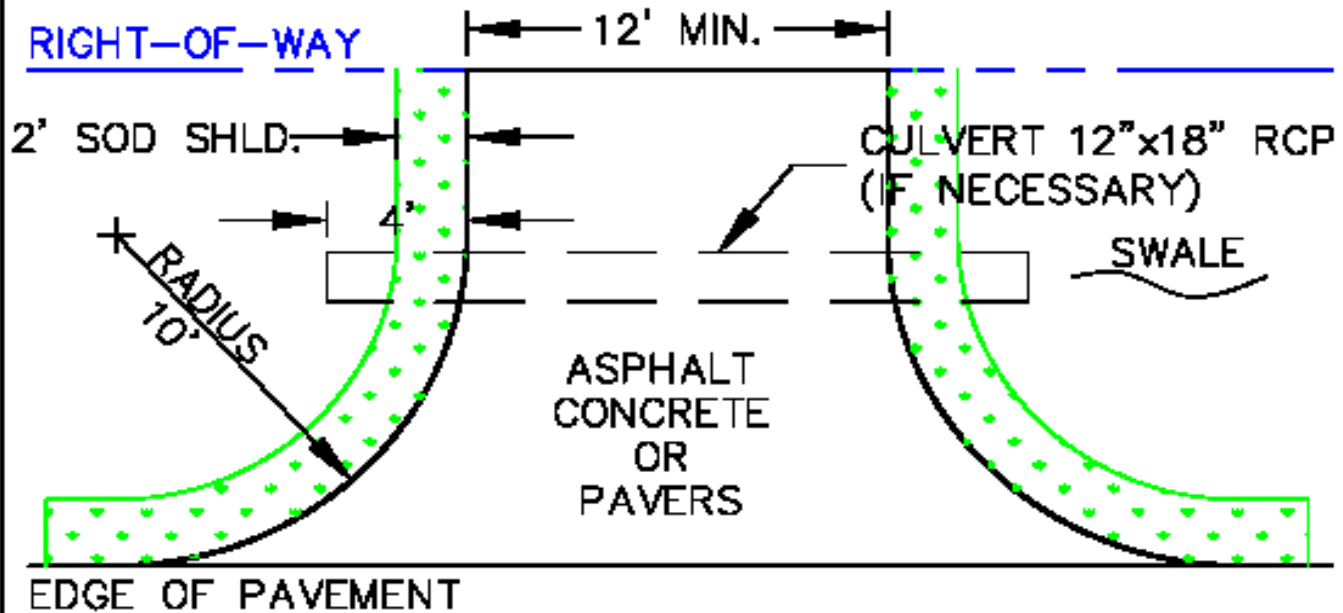
**DRIVEWAY INSTALLATION AND COMPLETION INSPECTION**

- 1) The Contractor shall set two stakes, one on each side (offset min. 2-3 ft.) of the proposed driveway or culvert pipe ends, in the bottom of the existing swale.
- 2) The Contractor then calls Public Works (472-6397) for grades ("Drive 1"). Public Works will mark the stakes (indicating required invert elevations) within 48 hours.
- 3) Driveway forms shall be set by the Contractor. Once the forms or culvert pipe are in-place, the Contractor shall call Public Works for a second inspection "Drive 2". The stakes must not be removed and will be inspected within 48 hours.
- 4) Once the second inspection is made and approved the Contractor shall set the driveway in place and call Public Works for a final complete inspection.

\_\_\_\_\_  
Signature of Property Owner / Applicant

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Date



PLAN VIEW



**City of Sanibel**  
 800 Dunlop Road  
 Sanibel, FL 33957

TYPICAL DRIVEWAY DETAIL

DATE	DRAWN	CHK.	SCALE	PROJECT NO.
03-04	SEK	CHE	1"=5'	driveway permit detail

SHR 2 of 2