

**CITY OF SANIBEL
RESOLUTION 12-004**

**A RESOLUTION AMENDING RESOLUTION 10-076 WHICH RELATES
TO THE CITY'S RECREATION FINANCIAL ASSISTANCE
COMMITTEE; SETTING FORTH THE COMPOSITION AND
ATTENDANCE REQUIREMENTS FOR THE COMMITTEE; AND
PROVIDING AN EFFECTIVE DATE**

WHEREAS, the City Council originally established a financial assistance program for certain Recreation Department Programs through Resolution 04-080 on October 19, 2004 and such financial assistance program has been updated and improved from time to time, with the latest update being set forth in City of Sanibel Resolution No. 10-076; and

WHEREAS, the City Council deems it necessary and appropriate to amend the composition of the Recreation Financial Assistance Committee so that the Committee is composed of five (5) citizens appointed by the Sanibel City Council; and

WHEREAS, the City Council finds it necessary and appropriate to establish a minimum attendance requirement for the Recreation Financial Assistance Committee; and

WHEREAS, a substantial majority of the work of the committee occurs between May through September, it is important that Committee members be present during these months;

NOW THEREFORE, BE IT RESOLVED, by the City Council, City of Sanibel, Florida, that City of Sanibel Resolution No. 10-076, is hereby amended as follows with underlined language indicating additions and ~~strike through~~ language indicating deletions:

SECTION 1. This resolution sets forth the purpose of the Recreation Financial Assistance Committee and establishes the membership appointment criteria for the Committee, the functions and duties of the Committee and an annual attendance requirement for the Committee membership. This Resolution also sets forth the financial assistance policy and procedures for the Recreation Department's Summer Camp Program, After-School Program, (which include Holiday Programs and Fun Days Programs) conducted during and after the school year.

SECTION 2. There shall be a review board, which shall henceforth be known as the Recreation Financial Assistance Committee, which shall consider and approve financial assistance applications based on the guidelines established herein.

A. Such Recreation Financial Assistance Committee shall be composed of five (5) citizens appointed by the Sanibel City Council. Three (3) members of the Recreation Financial Assistance Committee shall constitute a quorum for purposes of conducting Committee business.

- ~~(a) City of Sanibel Recreation Director or their designee;~~
- ~~(b) Director of Community Housing & Resources (CHR) or their designee;~~
- ~~(c) A member of the Parks and Recreation Committee;~~
- ~~(d) The Director of Friends In Service Here (FISH) or their designee; and~~
- ~~(e) A citizen at large appointed by City Council.~~

All current committee members shall be authorized to serve in their positions for the remainder of their terms and thereafter all appointments of members to the Recreation Financial Assistance Committee shall be made by City Council in accordance with this section.

B. The function and duties of the Recreation Financial Assistance Committee shall be to review, consider and, where appropriate, grant financial assistance based upon the policies and guidelines established in this Resolution and/or developed by the Recreation Financial Assistance Committee pursuant to the authority of this Resolution.

C. There is hereby established an annual attendance requirement for the Recreation Financial Assistance Committee which shall be a minimum attendance requirement of 75% of all scheduled meetings during each calendar year commencing January 1, 2012. "Attendance" shall mean physically present at a meeting. Emergency meetings, if called, shall not constitute a scheduled meeting for purposes of this provision. In the event that a member fails to meet the minimum attendance requirement, such failure shall constitute an automatic and immediate tender of resignation. Such vacancy shall be filled through appointment by the City Council as soon as it is practical.

SECTION 3. An individual or family seeking financial assistance for the recreation programs must complete a Recreation Financial Assistance Application Form, a copy of which is attached hereto and incorporated herein as Exhibit "A", which shall be developed and issued by the Recreation Financial Assistance Committee. Such application shall, at a minimum, require proof of eligibility for the free or reduced school lunch program, and require a copy of the most recent tax return, excluding the social security number(s) of the individuals listed on the tax return for security purposes, and a recent pay stub.

SECTION 4. Approval of financial assistance for the Summer Camp Program will be based on the "sliding fee" schedule attached hereto and incorporated herein as Exhibit "B", and financial assistance for the After-School Program, will be based on the "sliding fee" schedule attached hereto and incorporated herein as Exhibit "C".

SECTION 5. This Resolution shall amend and supersede Resolution 10-076.

SECTION 6. Effective date.

This resolution shall take effect immediately upon passage.

DULY PASSED AND ENACTED by the Council of the City of Sanibel, Florida, this 3rd day of January, 2011.

AUTHENTICATION:

Kevin Ruane, Mayor

Pamela Smith, City Clerk, MMC

APPROVED AS TO FORM: _____
Kenneth B. Cuyler, City Attorney Date _____

Vote of Council Members:

Ruane _____
Denham _____
Congress _____
Harrity _____
Jennings _____

Date filed with City Clerk: _____