Memorandum

DATE: April 3, 2012

TO: City Council

THROUGH: City Manager Judie Zimomra

FROM: Recreation Director Andrea Miller

RE: Architectural Services for Center 4 Life Building Improvements

RECOMMENDATION: Approve staff's ranking of the Architects for the Center 4 Life building improvements and direct the staff to negotiate a contract with the top-ranked firm, Bessolo Design Group

At its January 3, 2012 meeting, City Council approved the attached Scope of Design and Construction services for the Center 4 Life Building Improvements and authorized staff to advertise for architectural/engineering services. Utilizing the Consultants' Competitive Negotiations Act process, a request for proposals to provide the necessary professional services was placed in the February 24, 2012 edition of the Ft. Myers News-Press. Eleven firms responded to the request and a staff committee comprised of Recreation Director Andrea Miller, Chief Building Official Harold Law and Public Works Director Gates Castle reviewed the submittals and selected three firms to make oral presentations to the committee. Based upon the firms' written submittals and oral presentations, the staff committee ranked the firms as follows:

1. Bessolo Design Group, Inc.
2. Woodroffe Corporation Architects
3. ADG Architecture, LLC

Staff recommends that City Council approve the staff committee's ranking of the architects for the Center 4 Life building improvements and direct the staff to negotiate a contract with the top-ranked firm, Bessolo Design Group.

CC: Finance Director Sylvia Edwards
City Attorney Ken Cuyler

# Scope of Design and Construction Services for Center 4 Life Building Improvements

The City of Sanibel is seeking professional services in conjunction with proposed improvements to the Center 4 Life building located on Library Way. The building currently houses the Island Seniors and Community Housing and Resources (CHR).

The scope of services would include, but not be limited to:

- Structural analysis of the building to determine the viability to utilize the building structure for the project.
- Design of a new roofing system
- Incorporate energy efficiency into the project design
- Design of a new HVAC system
- Develop options for utilization of interior space
- Assist the City with the bidding process
- Provide construction services including shop drawing review and periodic inspection of the work
- Provide construction cost estimate

In addition to the professional services listed above, the firm will meet with the project shareholders (City, Island Seniors and CHR) to discuss design options and scheduling.