

**SANIBEL CITY COUNCIL REGULAR MEETING
MARCH 18, 2008**

Mayor Denham called the meeting to order at 9:00 a. m.

Mayor Denham gave the Invocation and led the Pledge of Allegiance.

Members present: Mayor Denham, Vice Mayor Johnston, Councilman Jennings,
Councilman Pappas and Councilman Ruane

Public Comments

Karen Storijschmann spoke to the generator discussion at a Planning Commission meeting. She further spoke to planning for a generator when a building site was planned and the consideration of the noise and setback policy. She also mentioned business people not living as on a sanctuary island.

Sue McDermit, President Beach View Homeowners request that Council consider a discussion, vote and applying for a variance from the South Florida Water Management District from the current water restrictions.

Rae Ann Wessell requested that Council adopt a resolution for Florida Forever Green sun setting the program in 2010.

Herb Rubin spoke to the inspirational invocation and his attendance of a reception where the hostess was depositing bottles in the trash. He asked if City could do anything to help condominiums recycle.

Council Comments

Councilman Ruane spoke to the success of the Seahorse Festival at the Sanibel School.

Councilman Jennings spoke to an April 5th talent show at Schien Hall.

Vice Mayor Johnston charged the audience with coming up with ideas on recycling.

Mayor Denham spoke to the fertilizer issue coming forward.

PRESENTATION(S)

Recognition of City Employees who volunteered as Salvation of Army Bell Ringers

Mayor Denham recognized the following employees for participating as a Salvation Army Bell Ringer.

Karen Pickens, Crystal Mansell, Francie Slane, Karen Gudella, Charmaine Yeadon and Matt Fannon

Sanibel Causeway Variable Pricing presentation by Paul Wingard, Deputy Director Lee County Department of Transportation and Cella Molnar

Paul Wingard, Deputy Director Lee County DOT and Chris Cella, Cella Molnar gave the following presentation:

- Introduced Bill Austin, Wilbur Smith, Chris Cella, Cella Molnar, and Ilene Price, Lee County Fiscal Analyst
- Input from City Council
- Address congestion on the island at certain times of day
- Collecting data presently
- Lee County recognized congestion pricing has merit and installed in Cape Coral

- Characteristic uses different than in Cape Coral
- Focus Groups and public meeting on Sanibel
- Selection of 2 alternatives by Lee County Board of Commissioners
- Wilbur Smith will study the 2 selected alternatives
- Presentation to Lee County on April 07, 2008
- One alternative would be no changes

Bill Austin, Wilbur Smith Associates spoke to the following:

- Impacting off-island traffic during shoulder afternoon peak periods when leaving the island
- Peak periods 7:30 to 8:30 am coming on to the island and 3:30 pm to 5:30 pm going off island
- Encourage travelers for non-peak periods
- Alternative 2a – offer peak hour surcharge – increase toll for traffic coming on-island
- Alternative 2b – offer decrease in toll during should period and leaving peak period cost the same
- Alternative 2c – combination of both – surcharge during peak period and decrease during shoulder period
- Alternative 3a and 3b – peak hour surcharge during morning peak and discount leaving on shoulders of peak afternoon time – surcharge in afternoon peak
- Alternative 3b – discount during morning peak coming on should period and rebate for leaving on afternoon shoulder period
- Alternative 3c – discount in morning and shoulder discount in afternoon
- Alternative 3d – peak hour surcharge in morning and discount for coming on island during shoulder periods – rebate for afternoon should period
- Alternative 4 – change tolling to 2-way tolling applying \$3.00 each way
- Alternative 4c – shoulder discount in morning/afternoon, peak hour surcharge in morning/afternoon

Chris Cella spoke to the following:

- Public meeting February 27th
- Bridge traffic better due to bridge
- Problems only during season

Discussion ensued regarding no consideration of a surcharge, what was the amount of participation and Chris Cella answered that 10 participates at each focus group, any indication the impact of the junior lien on bridge and when would it be reduced, and Paul Wingard answered the variable tolls would be revenue neutral, traffic alleviated with the new bridge, financial impact to businesses was a concern, Periwinkle Way, Causeway and Lindgren intersection causes traffic problems, disappointed participation was low, historical congestion was limited to January through March or Easter, currently no gridlock on-island, no gridlock at toll plaza, congestion currently off-island, need to know revenue coming to Sanibel from tolls, suggested money put on projects most helpful to Lee County, should shift assignments of consultants to critical county issues, i.e., dealing with variable traffic lighting, Mr. Wingard stated grant was limited and could not look at other bottle-neck issues or Highway 41 and variable toll information would be provided to City, businesses stated that times could not be varied, but would be an economic decision.

Public Comment

Judy Munchie asked for traffic details to compare for variable pricing study? She further asked if there was any consideration of traffic coming on and going off island and time spent on island.

Mr. Wingard stated that data was not being collected.

Ms. Zimomra stated that the traffic numbers are at the 1990 numbers and an increase since 2004.

Ms. Cella stated a destination study was just completed this past weekend and information would be provided to the City.

Claudia Burns spoke to seasonal congestion was a fact of island life. She stated that people coming to the island to work do not need an added surcharge.

Vice Mayor Johnston made a motion that: 1) in recognition of somewhat better traffic flow since the new bridge has opened; 2) in recognition of the fact that the Lee County Board of County Commissioners and the City of Sanibel need to be very concerned about paying off the junior lien; 3) recognition of the needs of island employers and the difficulty of changing business hours; 4) in recognition of the burden to residents on the island that already have to pay to come home; and 5) in special recognition of the difficult financial times Council recommends: 1) that the Lee County Board of Commissioners take no further action on the Variable Pricing Project on the Sanibel Causeway; and 2) that the Lee County Board of Commissioners seek to transfer the work allocated for Wilbur Smith Associates and Cella Molnar to a project within Lee County where funds could be spent on something needed rather than on the Variable Pricing Study.

The motion died for the lack of a second.

Discussion ensued regarding grant funds being project specific, federal grant having certain parameters, to send a letter to the Lee County Board of Commissioners regarding the Variable Pricing Project, but no where Lee County should spend the grant funds allocated for the Variable Pricing Project, should not advise what Lee County should do with the grant.

Vice Mayor Johnston made a motion, seconded by Councilman Pappas, to recommend that Lee County take no further action on the Variable Pricing Study for the Sanibel Causeway.

Discussion ensued regarding the comment by Mr. Wingard of the project being revenue neutral, bridge being the primary factor of alleviating traffic, variable pricing would not benefit Sanibel employers/employees, what would be Mr. Wingard's recommendation to the Lee County Board of Commissioners, Mr. Wingard answered that he understood that Sanibel City Council saw no value in making a change in tolls because there is no traffic problems and would relay to Lee County along with Sanibel City Council letter, Mr. Wingard stated the grant was geared toward toll facilities, the need to continue the study and money could be spent elsewhere and reviewing the grant to see if it could be modified and potential difficulties.

The motion carried with Councilman Jennings voting in opposition.

Planning Commission Report

Commissioner Patty Sprankle gave the report:

- Approved a resolution to make emergency generators exempt and add permanently installed generators to the list of short-form application and operate at 78 decibels
- Approved a resolution establish content and procedures for Planning Commission agendas
- Established a procedures for individual discussion items and allow with unanimous vote to add agenda items
- March 25th consideration of application for an above ground pool at 4725 Rue Bel Mer
- Discussion of legal notification for variances and presently 300 feet from subject property with no change

Mr. Cuyler stated that most items would be coming to Council for consideration.

Discussion ensued regarding long-form application vote was unanimous.

First Reading of an ordinance and scheduling of public hearing.

ORDINANCE 08-004 AMENDING THE SANIBEL CODE, PART II LAND DEVELOPMENT CODE; CHAPTER 82 ADMINISTRATION, ARTICLE IV

DEVELOPMENT PERMITS, DIVISION 2 PROCEDURE, SUBDIVISION III LONG FORM, SECTION 82-421 APPLICATION, TO REQUIRE A LONG FORM PERMIT APPLICATION, AND REVIEW BY THE PLANNING COMMISSION, FOR ALL PRINCIPAL STRUCTURES THAT INCLUDE AN INTEGRALLY ATTACHED ACCESSORY STRUCTURE THAT REQUIRES A LONG FORM PERMIT; PROVIDING FOR CONFLICT AND SEVERANCE; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE

Ms. Zimomra read the title of Ordinance 08-004.

Council set the second reading and public hearing Tuesday, April 01, 2008 at 9:15 a. m.

ORDINANCE 08-005 AMENDING CHAPTER 14 OF THE SANIBEL CODE, "BUILDINGS AND BUILDING REGULATIONS", ARTICLE III, LICENSES, REGISTRATIONS AND CERTIFICATIONS, DIVISION 2, CONSTRUCTION CONTRACTORS, SECTION 14-127, PREREQUISITE TO ISSUANCE OF AUTHORIZED CONTRACTORS LICENSE, AND SECTION 14-138, TYPES OF AUTHORIZED CONTRACTOR LICENSES; PROVIDING FOR CONFLICT AND SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE

Ms. Zimomra read the title of Ordinance 08-005.

Council set the second reading and public hearing for Tuesday, April 01, 2008 at 9:20 a. m.

CONSENT AGENDA

Item (c) was pulled for discussion.

- a. Approve staff's ranking of the Disaster Recovery Services contractors and direct staff to negotiate contracts with the top two ranked firms, Crowder-Gulf and Ash Britt and authorize the City Manager to execute the contracts
- b. Request from Sanibel Community Association (SCA) for twenty additional Special Events Permits for the remainder of 2008
- d. Approval of Amendment No. 1 to Contract No. 4600001001 between the South Florida Water Management District and the City extending the contract term for 120 days to use approximately \$25,000 remaining of the original \$120,000 grant funds for the design of Phase IV of the Sanibel Sewer System Expansion and authorize the City Manager to execute same
- f. Request from Clinic for the Rehabilitation of Wildlife, Inc., (C.R.O.W.) to serve alcohol at their annual fund raiser "Taste of the Islands" to be held at Sanibel Community Park, 2221 Periwinkle Way, Sunday, April 13, 2008

Vice Mayor Johnston made a motion, seconded by Councilman Ruane, to approve the above.

The motion carried.

- c. **RESOLUTION 08-042 AMENDMENT/TRANSFER NO. 2008-043 AND PROVIDING AN EFFECTIVE DATE** (to appropriate: 1) the donation of \$59,000 from Periwinkle Partnership for the Phase 3 of the Periwinkle Landscaping project and 2) the donation of

\$997.50 from Billy's Rental for bike racks. This amendment will increase the FY08 budget by \$59,998 for these new funds)

Mayor Denham wanted to thank Mr. Kirkland for his donation.

- e. **RESOLUTION NO. 08-044 PROVIDING FOR THE ADOPTION OF THE LOCAL MITIGATION STRATEGY AS THE FORMAL GUIDE FOR THE CITY OF SANIBEL'S HAZARD MITIGATION ACTIVITIES; AND PROVIDING AN EFFECTIVE DATE**

- g. **RESOLUTION 08-040 EXTENDING THE TERMS OF ALL EXISTING MEMBERS OF THE SANIBEL HISTORICAL PRESERVATION COMMITTEE, MARINE ADVISORY COMMITTEE, PARKS AND RECREATION COMMITTEE, VEGETATION COMMITTEE AND WILDLIFE COMMITTEE, WHOSE TERMS WOULD OTHERWISE EXPIRE, TO JUNE 3, 2008; AND PROVIDING AN EFFECTIVE DATE**

Mayor Denham made a motion, seconded by Councilman Ruane to adopt Resolutions 08-042, 08-044 and 08-040.

The motion carried.

Public Comment

Karen Storijohann asked if there would be a discussion on committees today.

Ms. Zimomra stated that committees requested the opportunity for committees to respond and would come back to Council.

Discussion ensued regarding committees surprised by discussion at the March 4th meeting.

Council recessed at 1015 a. m.

Council reconvened at 10:24 a. m.

OLD BUSINESS

Water Quality Issues

Reports from City Council members

Attendance to the Lee County Chamber Days in Tallahassee – March 12th

Councilman Jennings gave the following report:

- 4 residents from Sanibel in attendance
- 30 residents total in attendance
- Spoke to Governor Crist
- Spoke to Senator Saunders and Aronberg
- Spoke to different state agency heads regarding exotic wildlife

Status of Lee County Fertilizer Ordinance

Mayor Denham stated with Council's approval he would be speaking to each County Commissioner regarding fertilizer. He also spoke to a proposed fertilizer ordinance in Charlotte County. He suggested contacting Charlotte County Commissioners. He further stated that 14 counties have a fertilizer ordinance. He further spoke to the state fertilizer bill, and asked Councilman Jennings to contact the local delegation regarding the proposed bill.

Discussion ensued regarding identify the language and make the changes available to Councilman Jennings and the Governmental Affairs consultants, find constituents to make further contact with substitute language, working with Senator Saunders office and Florida League of Cities for alternative language and prepared by Senator Saunders office, and the Mayor would send the alternative language to the City Manager.

Mr. Cuyler stated that alternative language should be provided to the City Manager and City Attorney and there will be a discussion with Council.

Mayor Denham spoke to Senate Bill 1634 as follows:

- Adding additional provisions to the Healthy Beach Program
- Senator Saunders wanted to add penalty provisions

Discussion of C-43 Reservoir filter marsh status

Vice Mayor Johnston spoke to the following:

- Reviewing information
- Internal controversy between the SFWMD and ACOE
- Important document was a letter to people concerned about WRADA (federal funds) vehicle for federal funding for the Everglades Restoration Project
- March 14th memo from concerning an appropriations debate and a new process for reviewing projects entailing an electronic database
- Urged other governmental entities add the Everglades Restoration Project to the electronic database
- Send letter to congressional delegation and work with City Attorney for language

Letter to Florida League of Cities Board members regarding SB 1634 as a March agenda item

Councilman Jennings requested information to provide talking points.

Ms. Zimomra stated that talking points would be re-worded to include the companion house bill.

Mayor Denham gave the history of C-43. He further stated that Senator Bennett entered Senate Bill 1634 and Representative Aubuchon entered House Bill 1503. He further spoke to the closing of Bowditch Beach in Fort Myers Beach.

Letter to Mayor Denham from Senator Burt Saunders expressing his appreciation for providing him City of Sanibel Resolution 08-020

This item was for informational purposes.

House Bill 1503 – companion to Senate Bill 1634 – Healthy Beach Program

This item was referenced earlier.

Other

None.

Staff Reports

Dr. Loflin spoke to the Everglades Restoration Project, which includes projects in the Caloosahatchee basin and the priority list. He explained that staff recommends the need for sponsorship of new projects as well as design and engineering underway and a mechanism to move new projects to the top of the priority list. He also noted that as funding becomes stricter there would be a temptation to move projects already funded or with budgets approved to the list rather than new projects.

Discussion ensued regarding a possible meeting with Lee County, Regional Planning Council and staff regarding the Everglades projects priority ranking, and a letter for funding of the Everglades Restoration Projects.

RESOLUTION 08-041 APPROVING AN AGREEMENT FOR FUNDING BETWEEN THE CITY OF SANIBEL AND LEE COUNTY; PROVIDING FOR THE COUNTY'S FUNDING FROM THE TOURIST DEVELOPMENT TAX FOR COMPLETION OF THE NUISANCE RED DRIFT ALGAE STUDY; AND PROVIDING AN EFFECTIVE DATE

Ms. Zimomra read the title of Resolution 08-041. Ms. Zimomra stated that staff was successful in obtaining grants along with Lee County funds. She also stated that FGCU was the selected vendor and SCCF a sub-contractor of FGCU. She explained that the project was approximately a \$700,000 study with a City contribution of \$200,000.

Vice Mayor Johnston made a motion, seconded by Councilman Jennings, to adopt Resolution 08-041.

Public Comment
None

The motion carried.

Staff presentation on City of Sanibel coordinated efforts for the comprehensive water quality testing and monitoring program

Ms. Zimomra stated that this was a 2-part presentation with a summary of various water quality monitoring on a regional basis and in the near future there will be a presentation on the status of the water testing of the impaired Sanibel River.

Dr. Loflin stated the graph includes the various water sampling programs, which includes the healthy beaches program, and all data was around the island. He further spoke to:

- Information would be placed on the City's website with links to other agencies
- Including real-time water data of the recon stations
- Sampling of Bowditch Beach and Bowmans' Beach spike of enterococci

Preliminary Redevelopment Planning Work Program, Schedule and Reports for FY 2007-2008 and FY 2008-2009

Mr. Robert Duffy, Planning Director spoke to the following:

- Report includes a schedule for the balance of 2008 and 2009
- 1st and 2nd quarter completed phase 1 of Periwinkle Way West District Plan
- Submitting a report of Council position and profile of Town Center District
- April – draft guidelines submitted to Council
- Report at the end of 3rd quarter on Palm Ridge Road
- Report at the end of 4th quarter on Tarpon Bay Road
- Completed family housing stock for baseline information
- Amendment to LDC
- Proceed with amendments to Section 86-43
- Alternatives for residential flora and consider a standard

Discussion ensued regarding of work, Mr. Duffy stated work was being done as a series of subcommittee meetings, concern of the Bert Harris Act, Mr. Cuyler stated that staff was aware of the Bert Harris Act and would be mindful when amending the code, all meeting would be managed by staff through the Planning Commission, when would there be a economic analysis to be used , Mr. Duffy stated the consultants would

be working on the commercial segment and presenting to council in April, Mr. Duffy stated reviewing issues of shared parking non-conforming commercial use in structures would allow council to review in a focused way with a definition, understand the magnitude and nature to allow Council to provide policy, concern over Council setting goals and changing the decision of what Council decided to discuss and the order, Council decided to address non-conforming structures, Mr. Duffy stated the issue of non-conforming development issues would be a part of the 3rd and 4th quarter reports and next fiscal year was multi-family structures and accelerate the work program and the need to define for Council, at the last Council meeting directed staff to review the large house issue.

Public Comment

Larry Schopp asked if residential and housing/structures in Gulf Beach Zone discussed separately.

Mr. Duffy stated that the final report had 4 primary focuses, commercial district/town center, resort housing, single family residential, and carrying capacity. He further stated that the issue of resort gulf side housing was in the resort housing discussion, and cluster areas outside the resort district would also be reviewed.

Community Housing Resources (CHR)

Discussion and Review of the Community Housing and Resources (CHR) Annual Plan per the agreement between CHR and the City of Sanibel as requested by City Council

Ms. Zimomra stated that when agreement between the City and CHR was executed there was a provision that CHR provide a written 5-year plan. She further stated that Council voted to receive the plan. She explained that at that time Council wanted additional information with a written response and Council briefings from CHR.

Mr. Mike Cuscaden, President CHR and Mr. Scott Marcelias, CHR Executive Director present for discussion.

Mr. Cuscaden stated that construction of 14 units on Center Street had begun.

Discussion of Community Housing & Resources (CHR) request for certain ground lease amendments for Below Market Rate Housing units (per letter from CHR), and direction to Staff to prepare necessary documentation for consideration at April 1, 2008, Council Meeting.

Mr. Cuyler stated this request was for an extension of time to prepare amendments to ground leases and a matter of discretion for Council to extend the period of time for new lease agreements. He stated the extension could be legally given, but was a Council decision.

Councilman Ruane made a motion, seconded by Vice Mayor Johnston to accept.

The motion carried.

COMMITTEES BOARDS COMMISSION

Acceptance of resignation of Dr. Neil Payne as a member of the Wildlife Committee

Councilman Ruane made a motion, seconded by Mayor Denham, to accept Dr. Payne's resignation and thank him for his work as a committee member.

The motion carried.

Request from William Wollschlager to change his membership status on the Vegetation Committee to non-voting adjunct member

Ms. Zimomra stated that Council earlier created adjunct member.

Mayor Denham made a motion, seconded by Councilman Ruane, to change Mr. Wollschlager's membership to adjunct member as a member of the Vegetation Committee.

The motion carried.

NEW BUSINESS

Presentation from Mr. Richard Sette regarding Beach Re-nourishment (Councilmember Ruane) (15 minutes)

Mr. Sette spoke to Council regarding Beach Re-nourishment.

Discussion ensued regarding a re-nourishment project done in 1996, no method in 1996, residents acted, house moved, homes sold, and homes protected by sandbagging, City has obligation to advise residents of policy in advance, many in community that believe beach owners should pay for re-nourishment, community responsibility, the need to have a referendum to use ad valorem funds, canal dredging an environmental issues and property owners pay for dredging, Council review all priorities and possibility of adding re-nourishment to priorities, process to be followed for a referendum, bring issue back for further discussion in the future, and City has a catastrophic fund.

Public Comment

Barbara Cooley spoke to beaches being open to everyone and the City pays for part of dredging when done.

CITY MANAGER

Proposal to Schedule Annual Goal Setting Session for Tuesday, April 15, 2008

Ms. Zimomra spoke to scheduling a goal setting workshop.

Discussion ensued regarding have a separate meeting on April 15th, Councilman Pappas would not be present, Council decided to have the workshop on May 6th.

Proposal to Introduce an Ordinance to Establish Community Park, 2221 Periwinkle Way, as a Tobacco Free Public Space

Ms. Zimomra stated that the recreation center already has a tobacco-free policy due to being on school grounds. Staff recommended that an ordinance be brought forward for tobacco-free Community Park.

Council agreed by consensus.

Informational Items

Status of Sanibel Causeway Variable Pricing

Presentation to Lee County Board of County Commissioners to review alternatives under consideration along with recommendations from Sanibel City Council on April 7, 2008

Ms. Zimomra asked if Council wanted to have a letter sent to Lee County and Council agreed to a letter being sent as previously voted on unanimously.

Volunteer Appreciation Luncheon – Thursday, April 03, 2008 Sanibel Community Association – 11:30 am

Vice Mayor Johnston would be in attendance.

Intergovernmental Activities

Florida League of Cities Legislative Day – Tallahassee – March 26th (Mayor Denham & Councilman Jennings attending)

Southwest Florida Delegation Day – Tallahassee - April 02, 2008 (Mayor Denham & Councilman Jennings attending)

April 1, 2008 Fiscal Year 2009 Budget Discussion – Review of List of Existing Services

Ms. Zimomra stated staff requests Council review a list of existing services and staff would provide list to Council.

Discussion ensued regarding preparation for budget, staff to send information to Council, revenue issues to come before Council, the need for a spreadsheet indicating fixed costs each year, i.e., bond requirements, bond debt, pensions, contractual, for 5-years, as well as electricity, phone, etc..

Recreation Issues

Membership Summary

Usage Summary

This item was for informational purposes. Ms. Zimomra noted that 14 volunteers were assisting at the Recreation Center.

Code Enforcement Activity Report for February, 2008

Development Permit Activity Report for February, 2008

Building Department Permits and Inspections Monthly Report

Building Department Monthly Revenue Accumulative as of February 29, 2008

Causeway Vehicle Counts – January, 2008

The above-mentioned items were for informational purposes.

CITY ATTORNEY'S REPORT

RESOLUTION NO. 08-045 APPROVING AND AUTHORIZING THE EXECUTION OF THE SETTLEMENT AGREEMENT IN THE CASE OF ADRIEN ROTHSCHILD AND JORDAN FAIRMAN VS. KENNETH E. PFALZER, INDIVIDUALLY, AND THE CITY OF SANIBEL, DAVID GOMBERG AND FRANCINE GOMBERG, CASE NO. 2:06-CV-446-FTM-29DNF, FILED IN THE UNITED STATES DISTRICT COURT, MIDDLE DISTRICT OF FLORIDA, FORT MYERS DIVISION; AND PROVIDING AN EFFECTIVE DATE

Ms. Zimomra read the title of Resolution 08-045.

Mayor Denham made a motion, seconded by Councilmember Ruane, to adopt Resolution 08-045.

The motion carried.

COUNCIL MEMBERS' REPORT

Councilman Ruane asked permission for the City Manager, Councilman Ruane and the Finance Director to visit the Chief Financial Officer Alex Sink in Tallahassee regarding the local investment pool. He further stated that some investments were determined to have been put in Collateral Debt Allocations. He stated that there was \$34.3 invested in state funds and 85% of funds were paying well and 14% were delinquent. He explained that Black Rock appointed to oversee the funds and the City had \$3.1 in the 14% of invested funds.

Council by consensus approved the City Manager, Councilman Ruane and the Finance Director to go to Tallahassee to speak with Alex Sink, State Chief Financial Officer.

Councilman Pappas spoke to Bike Path Master Plan.

Ms. Zimomra stated the Shared Use Master Plan would come back to Council at the end of the second quarter. .

Mayor Denham asked of Councilmember had agenda items to bring them up during Councilmember comments.

PUBLIC COMMENT

There being no further business the meeting adjourned at 12:43 p. m.

Respectfully submitted by,

Pamela Smith, CMC
City Clerk