





Memorandum

DATE: February 5, 2013  
TO: City Council  
THROUGH: City Manager Judie Zimomra  
FROM: Public Works Director Keith Williams  
RE: Emergency City Hall Beam Repair

RECOMMENDATION: Authorize budget amendment transfer of \$14,851.00 from contingency reserve fund to facilities City Hall repair and maintenance fund and approve low bid submitted by Winfield Contracting, Inc. and award Emergency City Hall Beam Repair project to Winfield Contracting, Inc for cost of \$14,851.00.

Sanibel City Hall was constructed in 1983. The primary entrance for the public and City staff are a pair of staircases located on the south side of the facility facing the flagpole plaza and parking lots. Above the staircases is a 8"x16" cedar beam, 32' in length, that supports three large glass windows. This entire area is open air and exposed to the elements.

In the course of regular maintenance on City Hall in the immediate vicinity of the 8"x16" beam, it was discovered that the beam exhibited significant signs of rot and degradation due to moisture. A review of the building plans for City Hall revealed that protective flashing included in the design was not installed at the time of construction, and as a result, the beam was exposed to rain and water beyond what was originally intended.

The structural design firm of Arnold/Sanders Consulting Engineers, Inc. was retained to evaluate the condition of the beam and provide a design for the repair/replacement of the beam. The subsequent design was used as the foundation to solicit three bids for the repair work in accordance with City of Sanibel purchasing policy (see attached bid tab for bid results).

This repair project is an unbudgeted and unscheduled emergency. Public Works staff recommends that \$14,851.00 be transferred from the City's contingency reserve fund to the City Hall repair and maintenance fund and Council award the City Hall beam repair project to the low bidder, Winfield Contracting, Inc in the amount of \$14,851.00

cc: City Attorney Ken Cuyler  
Finance Director Sylvia Edwards

CITY OF SANIBEL  
BID RESULTS

City Hall Beam Replacement  
January 24, 2013

<b>No.</b>	<b>Name</b>	<b>Bid</b>
1	Winfield Contracting, Inc.	\$14,851.00
2	Michael J. McGinn, Inc	\$18,376.92
3	D & S Home Improvements	NO BID