

Memorandum

DATE:

TO: City Council

THROUGH: City Manager Judie Zimomra

FROM: Public Works Director Keith Williams

RE: Purchase of One  $\frac{3}{4}$  Ton Regular Cab 4-Wheel Drive and One  $\frac{1}{2}$  Ton 4-Wheel Drive Extended Cab Pickup Truck

Recommendation: Approve purchase of one  $\frac{3}{4}$  ton regular cab 4-wheel drive pickup truck and one  $\frac{1}{2}$  ton extended cab pickup with 4-wheel drive from the low bidder, Charlotte County Ford, in the amount of \$46,260.00

The timely replacement of trucks and equipment is necessary to prevent excessive downtime and thus improve operational efficiency.

On March 20, 2013, an advertisement for bids was placed in the Fort Myers News-Press for the purchase of one  $\frac{3}{4}$  ton regular cab 4-wheel drive pickup truck and one  $\frac{1}{2}$  ton 4-wheel drive extended cab pickup truck. In response to the ad, two bids were received and read aloud on April 18, 2013 in the presence of Keith Williams and Tony Balog from the City. As per the attached Bid Tabulation, Charlotte County Ford submitted the low bid, which met all specifications, in the amount of \$46,260.00.

Funding is available within the Streets Division Capital Projects budget for the purchase of the  $\frac{3}{4}$  ton truck at a cost of \$22,711.40. This purchase replaces an existing pickup truck that possesses severe transmission problems and has reached the end of its useful life.

Funding is available within the Beach Parks budget through Tourism Development Council funds for the purchase of the  $\frac{1}{2}$  ton truck at a cost of \$23,548.60. This purchase was budgeted within the FY 12/13 TDC grant issued to the City of Sanibel.

Staff recommends that Council approve the purchase of one  $\frac{3}{4}$  ton regular cab 4-wheel drive pickup truck for the Streets division of Public Works and one  $\frac{1}{2}$  ton extended cab 4-wheel drive pickup truck for the Beach Parks division from Charlotte County Ford for \$46,260.00.

C: Finance Director Sylvia Edwards  
City Attorney Ken Cuyler

