



CM C066872, CF C024484

13-149

Date:

Submitted to:
Sanibel Recreation Center
Attn: Matt Fannon
3880 Sanibel Captiva Rd
Sanibel, Fl. 33957

Preventative Maintenance Agreement

90 day Maintenance Inspections

Included: 2ea York Air Cooled Chillers, 5ea York Air Handlers, 2 ea Semco ERV's, 2ea CHW Pumps,
1ea Fredrich Mini-split, 3ea VFD's, All Exhaust Fans

Task List:

- * Replace pleated air filters
* Clean condensate pans, drain lines and p-traps
* Treat coils, drain lines and pans with sanitizer
* Install pan tabs in condensate pans
* Inspect belt and pully's, adust as needed
* Inspect wiring and contactors
* Review operation of systems
* Inspect fan and motor assy's lube as required
* Inspect Pump and Motor bearings, Lube as required

Annual Maintenance Inspections

Included: 2ea York Air Cooled Chillers, 5ea York Air Handlers, 2 ea Semco ERV's, 2ea CHW Pumps,
1ea Fredrich Mini-split, 3ea VFD's, All Exhaust Fans

Task List:

- * Perform 90 day task list
* Wash Condenser coils as needed
* Perform complete diagnostic on all equip, including chillers
* Replace all Belts

Provided:

- * Preferential 4 hr service response
* Written Report for all maintenance inspections
* Labor and materials to perform maintenance outlined

Hourly rates for service work beyond preventative maintenance scope

- * Normal Working Hours, Monday - Friday, 7:00am to 3:30pm..... \$75.00
* After working hours, weekends or holidays..... \$112.50
* Material billed at cost plus 20% Mark Up
* Annual Cost of \$10,300.00 or \$858.33 billed each month. Maintenance related labor and materials included.

Thank you for the opportunity to perform Preventative maintenance at your facility. Sincerely,

Ken Kump
Service Manager

Accepted By

[Signature of James Brown]
James Brown
City Manager

Date

12/20/13

Note: Contract duration shall be 3 year from date of acceptance and may be cancelled by either party with 30 days written notice.
This proposal may be withdrawn if not accepted within 30 days.

APPROVED AS TO FORM:

[Signature of Kenneth B. Giff]
CITY ATTORNEY

APPROVED FINANCIAL SUFFICIENCY
[Signature of Sylvia A. Edwards]
Sylvia A. Edwards, Finance Director

Proposal



6441 Metro-Plantation Road
Fort Myers, FL 33966
239-939-4502 fax 239-939-4225

Attn: Matt Fannon

PROPOSAL SUBMITTED TO: Sanibel Recreation Center		PHONE 239/472-0345	FAX 239/472-0804	DATE
STREET 3880 Sanibel-Captiva Rd		JOB NAME HVAC Controls Monitoring		
CITY Sanibel, Florida 33957		JOB LOCATION Sanibel Community Center		

We hereby submit specifications and estimates for:

HVAC CONTROLS MONITORING

- Perform HVAC Controls monthly remote monitoring
- Confirm proper operation monthly
- Notify owner of any alarms or necessary corrective actions needed
- Perform (1) on site Annual inspection
- On-site inspection to include: Check all sensors, verify sequence and settings, check power connections and replace front end battery
- Any necessary repairs will be invoiced separately with customer prior approval
- Service hourly rate @ \$75.00 and \$115.00 overtime, weekend and holidays
- Material billed at cost plus 20%
- Proposed as a 3 year agreement

We exclude the following items:

- Roofing, painting, patching, concrete slabs and supports, concrete cutting and patching, asphalt cutting and patching, plumbing, ceiling and electrical work including disconnect switches and starters unless specified to be furnished by the equipment manufacturers and fire alarm including provision of duct smoke detectors (we install only).
- Permit and bond fees. We can bond this work if requested. Add 1% to our bid if bond is required.
- All work to be completed, during normal business hours

We Propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of

Five Thousand Eight Hundred Dollars and 00/100----- dollars \$ **\$5,800.00 per year**

Payment to be made as follows.

Monthly at \$483.30, 30 day net

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owners to carry fire, wind damage and other necessary insurances. Our workers are fully covered by Workman's Compensation Insurance

Authorized Signature

Ken Kump, Service Manager

Note: we may withdraw This proposal if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance:

Signature

Signature

12/20/13

APPROVED AS TO FORM:

CITY ATTORNEY

APPROVED FINANCIAL SUFFICIENCY

Sylvia A. Edwards, Finance Director