

## MEMORANDUM

**DATE:** June 3, 2014

**TO:** City Council

**THROUGH:** City Manager Judie Zimomra

**FROM:** Recreation Director Andrea Miller

**RE:** Recreation Department Budget Amendment for  
Repair & Maintenance Projects During Facility  
Closure July 26 – August 3, 2014

Request for budget amendment of \$67,530 to support annual maintenance for recreation center. Current revenue generated from fees as of April 30, 2014 is \$403,843.25. The staff recommends the items on the attached matrix to be funded by the budget amendment. These projects would be completed during the facility closure from July 26 through August 3, 2014.

CC: Finance Director Sylvia Edwards  
City Attorney Ken Cuyler

## Recreation Department Budget Amendment Matrix

Saturday, July 26 - Sunday, August 3, 2014

Project	Timeline	Cost	Line Item	PO #
<b>1 Store Front Pitting (10 crossbars &amp; 3 corners)</b> Vendor - TBD	7/28/2014	\$3,000	1707200446000	
<b>2 Restroom Door Handles</b> Koons Locksmith	7/28/2014	\$600	1707200452000	1400639
<b>3 Facility Wide Caulking &amp; Post Caps</b> Tri Tech	7/31-8/1/14	\$7,000	1707200446000	
<b>4 Front Entrance &amp; Bollard Painting</b> Paint 76 Parking Lot Bollards - Gulfstream Front Entrance Traffic Tough - Gulfstream	7/30/2014 7/28-7/29/14	\$1,216 \$7,752	1707200446000 1707200446000	
<b>5 Facility Wide VCT</b> USSI	7/25/2014	\$1,735	1707200446000	1400646
<b>6 Replace Hot Water Mixing Valve (single valve)</b> Nave	7/28/2014	\$1,532	1707200446000	1400640
<b>7 Restroom Tile Sealant (Sani-Glaze Urinals, toilets, showers &amp; 2 Family)</b> Complete Floor Care Solutions	7/26/2014	\$9,089	1707200446000	
<b>8 Gym &amp; Equestrian Floor Recoat &amp; Restripping (add Pickleball Line)</b> All Sport	7/28-8/2/14	\$3,433	1707200446000	1400625
<b>9 Parking Lot Thermo Striping</b> Duraseal	7/26 or 8/2/14	\$1,618	1707200453000	1400627
<b>10 Pool Expansion Joints</b> TriTech	7/28/2014	\$650	1707200446000	
<b>11 Pressure Wash Exterior</b> Absolute	8/3/2014	\$980	1707200446000	
<b>12 Replace Water Fountains (add bottle filler)</b> Vendor / Staff install	7/28/2014	\$957	1707200452000	
<b>13 Tennis Court Surface &amp; Nets (cracks nets &amp; ct #4)</b> Vendor - TBD	7/28-7/29/14	\$5,200	1707200446000	
<b>14 Replace 5 Chaise Lounge Chairs on Pool Deck</b> Vendor - Shop Carolina	7/28 - 8/1/14	\$4,161	3707200664000	CIP
<b>15 Water Feature PM</b> Playstructures	7/28 - 8/1/14	\$550	1707200446000	
<b>16 Windscreen</b> BSN / Staff Install	7/28/2014	\$1,711	1707200452000	
<b>17 Playground Drainage - 1/2 Cost Share</b> MAJ	7/28 - 8/1/14	\$3,300	1737250446000 (\$1,650 City)	
<b>18 Relining of Pavilion - 1/3 Cost Share</b> FL Painters	7/28 - 8/1/14	\$1,795	1737250446000 (\$598 City)	1400626
<b>19 Field 3 Shade Structure - 1/3 Cost Share</b> Ball Fabrics	7/28 - 8/1/14	\$3,310	1737250452000 (\$1,103 City)	1400605
<b>20 Replace Outdoor Fire Sprinklers</b> All About Fire	7/28/2014	\$720	1707200446000	
<b>21 Ga Ga Pit Mulch</b> Vendor - TBD	7/28/2014	\$800 (cost share w/ school)	1737250453000 (\$800 City)	
<b>22 Facility Window Cleaning</b> Wipe Out	8/4/2014	\$550	1707200446000	
<b>23 Front Desk Shade</b> Vendor - TBD	7/28 - 8/1/14	\$2,016	1707200452000	
<b>24 Gym Partition Wall PM</b> SSE	7/28 - 8/1/14	\$1,650	1707200446000	
<b>25 Features Pool Heater/Chiller</b> Mr. Cool / AquaCal	7/28 - 8/1/14	\$8,920	3707200664000	CIP
<b>25 Replace Recumbent Bike #1 w/ NuStep</b> Gym Source	7/28/2014	\$3,920	3707200664000	CIP

**Legend**

Budgeted Operating - No highlight	\$6,715
Budgeted CIP - No highlight	\$3,920
<b>Total Budgeted</b>	<b>\$10,635</b>
<b>Unbudgeted CIP Items</b>	<b>\$13,081</b>
<b>Unbudgeted Operating</b>	<b>\$54,449</b>
<b>Total Budget Amendment Request</b>	<b>\$67,530</b>

**Line Item Summary**

1707200446000	\$38,942
1707200452000	\$4,684
1707200453000	\$1,618
1737250446000	\$5,095
1737250452000	\$3,310
1737250453000	\$800
3707200664000	\$13,081
<b>Total</b>	<b>\$67,530</b>

**RESOLUTION 14-056**

**APPROVING BUDGET AMENDMENT/TRANSFER NO. 2014-040 AND PROVIDING AN EFFECTIVE DATE**

**NOW, THEREFORE, BE IT RESOLVED** by City Council of the City of Sanibel, Florida:

**SECTION 1.** The revised Recreation, Ballpark Maintenance, and Recreation Facility Sinking fund budgets for fiscal year 2013-2014, Budget Amendment BA 2014-040, a true copy of which is attached hereto as Exhibit A and incorporated herein by this reference, are hereby approved and accepted.

**SECTION 2.** Effective date.

This resolution shall take effect immediately upon adoption.

**DULY PASSED AND ENACTED** by the Council of the City of Sanibel, Florida this 3<sup>rd</sup> day of June, 2014.

**AUTHENTICATION:**

\_\_\_\_\_  
Kevin Ruane, Mayor

\_\_\_\_\_  
Pamela Smith, City Clerk

APPROVED AS TO FORM:

*Kenneth B. Cuyler*  
Kenneth B. Cuyler, City Attorney

*5/28/14*  
Date

Vote of Councilmembers:

Ruane \_\_\_\_\_  
Congress \_\_\_\_\_  
Denham \_\_\_\_\_  
Harrity \_\_\_\_\_  
Jennings \_\_\_\_\_

Date filed with City Clerk: \_\_\_\_\_

CITY OF SANIBEL  
BUDGET AMENDMENT

FUND: RECREATION / BALLPARK / RECREATION SINKING  
DEPT: Recreation / Capital Projects

FUND	ORG	OBJECT	DESCRIPTION	Project	Amount Prior To Change	Incr/(Decr) REVENUE	Incr/(Decr) EXPENSE	Amount After Change
<b>RECREATION FUND</b>								
170	1707200	446000	Repair & Maintenance		87,365	-	38,942	126,307
170	1707200	452000	Operating Supplies		116,960	-	4,684	121,644
170	1707200	453000	SSS Road Materials & Supplies		1,700	-	1,618	3,318
170	1708100	991370	Transfer to Recreation Capital Projects		-	-	13,081	13,081
170	170	389020	Budget Ending Fund Balance		277,887	-	(58,325)	219,562
<b>BALLPARK MAINTENANCE</b>								
173	1737250	446000	Repair & Maintenance		43,200	-	5,095	48,295
173	1737250	452000	Operating Supplies		5,650	-	3,310	8,960
173	1737250	453000	SSS Road Materials & Supplies		1,500	-	800	2,300
173	173	337700	Lee County Ballfields		81,916	3,351	-	85,267
173	173	337701	Lee County School Board Ballfields		53,022	1,701	-	54,723
173	173	381010	Transfer from General Fund		161,006	4,153	-	165,159
<b>RECREATION FACILITY SINKING FUND</b>								
370	3707200	664000	Furniture and Equipment		80,200	-	13,081	93,281
370	370	381170	Transfer from Recreation Operating		-	13,081	-	13,081
					TOTAL:	\$ 22,286	\$ 22,286	

**PURPOSE:**

To budget and appropriate funds for annual maintenance of the recreation center. Refer to the attached memo and spreadsheet for details on projects. This amendment increases the FY2014 by \$5,052.

Prepared by: S. Chaipel Date: 5/28/2014 Resolution #: Date: Entered: Journal #: Date: