

5. **CONSENT AGENDA**

- f. Approval to extend the date to vacate the Gulfside City Park Caretaker's Cottage following the retirement of Thomas Bauer from the City of Sanibel from 30 days to six months and/or the transfer of the property to the management of Community Housing Resources (CHR)



## MEMORANDUM

**THRU: JUDIE ZIMOMRA, CITY MANAGER**

**TO: CITY COUNCIL**

**FROM: JIM ISOM, ADMINISTRATIVE SERVICES DIRECTOR**

**DATE: JULY 24, 2008**

**SUBJECT: GULFSIDE CITY PARK CARETAKER'S COTTAGE LEASE**

Transfer of the Gulfside City Park Caretaker's Cottage to the Below Market Rate Housing (BMRH) inventory will be proposed to the Sanibel City Council in the near future. The City Attorney and the CHR attorney are currently working on the long-term ground leases for City Council's consideration.

The City currently leases the Gulfside City Park Caretaker's Cottage to Mr. Thomas Bauer, Tradesworker, in the Public Works Department. Mr. Bauer has advised the City of his retirement effective July 31, 2008. Based on his projected retirement income, Mr. Bauer will qualify for BMRH with CHR and could potentially remain in the Gulfside City Park Caretaker's Cottage upon transfer of the property.

The current lease agreement approved by City Council requires that the occupant vacate the property within 30 days of terminating employment with the City of Sanibel. Should Mr. Bauer vacate the property, the City would not recommend leasing the cottage to another employee with the pending transfer to CHR.

It is requested that City Council approve amending the lease agreement to require that Mr. Bauer vacate the property within six months following his retirement from the City. After conferring with CHR, it is anticipated that this will provide sufficient time for the transfer of the property to the BMRH inventory of CHR, if approved by City Council.

CC: Scott Marcelais, CHR Director  
Gates Castle, Public Works Director  
Bob Duffy, Planning Director  
Sylvia Edwards, Finance Director  
Tom Bauer, Public Works