

10. **COMMITTEES, BOARDS, COMMISSION**

- e. Recommendation to appoint Sanibel Bicycle Club member Doug Dietrich to the Lee County MPO Bicycle Pedestrian Coordinating Committee

SUPPLEMENTAL MATERIAL ATTACHED

Volunteer Application for Bicycle and Pedestrian Advisory Committee

Background for Douglas S. Dietrich

Schools: DePauw, BA; Wharton, MBA

Career: Sun Oil; Self Employed

Sanibel Resident: Full-time from 1988 to now

Activities:

Sanibel Congregational UCC. Member; Formerly Chairman of Trustees; Treasurer

Sanibel Kiwanis

Founder; former President and Treasurer and current Board Member of Sanibel Bicycle Club

Member of Sanibel Traffic Committee

Member of Sanibel 5 Year Budget Committee (2 years)

Participant in the Sanibel 2009 Shared Use Path Master Plan.

Interest in becoming a Member of the Bicycle and Pedestrian Advisory Committee.

I would like to be part of the BPAC because Sanibel needs a representative on the Committee who understands bicycle and pedestrian issues as well as Sanibel's interests in shared use paths.

Lee County is beginning to develop a Shared Use Master Plan and I think that I can share some thoughts and experiences in developing such a plan.

I will also bring back to Sanibel Staff, Council and citizens the information that could be of interest or concern to our community regarding discussions and decisions of that organization.

Doug Dietrich

**BICYCLE PEDESTRIAN ADVISORY COMMITTEE (BPAC)
INFORMATION SHEET
FAQ'S**

WHAT IS BPAC?

BPAC is an acronym for the Lee County Bicycle Pedestrian Advisory Committee. Their primary responsibility is to review and recommend facilities to the Board of County Commissioners (BoCC). The 11 member committee is appointed by the BoCC and represents each commission district plus the bicycle pedestrian industry, Lee County Parks and Recreation, the Lee County School District and the Lee County Sheriff's Office.

WHO AUTHORIZES THE BICYCLE AND PEDESTRIAN PROJECTS?

BPAC evaluates requests generated by individual citizens or groups as candidates for placement on the BPAC Future and Requested Projects List. From this list, projects are recommended annually to the BoCC for consideration. If the recommendations are approved by the BoCC they are funded as Capital Improvement Projects (CIP) and are advanced to the design and construction phases.

HOW ARE THE PROJECTS FUNDED?

The funding is a combination of gas and impact fee taxes. The program is currently allocated a flat figure in gas taxes and 5% of the total impact fee collections in each impact fee district.

WHAT CRITERIA ARE USED TO SELECT PROJECTS?

Upon direction by BPAC to investigate a project, Lee County Department of Transportation (DOT) staff makes a determination of feasibility and generates a preliminary cost estimate. A project is considered to be feasible when it can be constructed within a county-maintained right-of-way and is not cost prohibitive due to drainage improvements, bridge structures or other high cost items. If a project requires additional right-of-way, it will be considered if easements can be secured or right-of-way is donated. A point system is used to rank candidate projects based on measurable criteria established by BPAC as a tool to establish priority and need.

WHAT DO I NEED TO DO TO GET A SIDEWALK BUILT IN MY NEIGHBORHOOD?

A written facilities request must be submitted to Lee County DOT staff. The request should include, at a minimum, a description of the proposed project, project location map, contact name, address, telephone number and any other pertinent information. The contact person will be notified of the meeting date the committee will hear and consider the facilities request.

HOW LONG WILL IT TAKE TO GET MY REQUEST APPROVED AND CONSTRUCTED?

Based on previous requests, 56 projects approximately 90 miles in total length are on the future project list. Over 900 miles of facilities on roads have been identified on the *Unincorporated Bikeways/Walkways Facility Plan* as still needed for the network and additional miles have been identified in the *Trails and Greenways Master Plan*. Over 2,000 miles of local streets maintained by Lee County do not have sidewalks. The future projects are typically evaluated by BPAC and reduced to a candidate project list in the fall. The list is narrowed to projects that can be added to the 5-year CIP with projected revenues. Upon recommendation by BPAC, projects are presented

to the BoCC for their approval. Design, permitting and construction of a project can take up to two (2) years. Some projects have taken longer. Candidate projects that are not recommended for funding will remain on the future project list to be considered in the next fiscal year. A candidate project may remain on the future projects list for an indefinite period of time due to the backlog of candidate projects and the additional requests added to the list. Applicants for construction of sidewalks on local streets or lower ranking projects are urged to consider alternative funding sources such as taxing districts through the Municipal Services Taxing and Benefit Unit (MSTBU) process, Community Development Block Grants (CDBG) or traffic calming measures.

For additional information contact Victoria Griffin, Lee County DOT, at 533-8580, Ext. 48135.

LEE COUNTY RESOLUTION NO. 00-06-11

A RESOLUTION OUTLINING THE DUTIES OF THE
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE

WHEREAS, this resolution amends and replaces Resolution No. 89-11-50 adopted on November 29, 1989; and

WHEREAS, Lee County's climate is conducive to all types of outdoor recreation; and

WHEREAS, Lee County citizens are utilizing walking and bicycling as a means of transportation, as well as recreationally; and

WHEREAS, the Board of County Commissioners of Lee County, Florida, has determined that it would be in the public's best interest and welfare to establish a Lee County Bicycle/Pedestrian Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of County Commissioners of Lee County, Florida, that:

SECTION ONE

There is hereby designated and established a Bicycle/Pedestrian Advisory Committee to be comprised of eleven (11) regular members. The committee members are to be appointed as follows:

One (1) member by each County Commissioner, representing their Commission districts and six (6) members appointed as At Large Members. These members may be appointed by any Commissioner. One At Large Member should be from each of the following areas: 1) a biking industry representative (local bike shop owner, active bicyclist or bike club member, etc.); 2) Lee County Parks and Recreation; 3) Lee County Sheriff's Department, and 4) Lee County Public Schools. The three government agencies may designate alternates as needed to attend meetings in the place of the regular members.

The Board of County Commissioners is authorized to remove any member of the committee with or without cause upon written notice thereto. Any vacancy on the committee will be filled by the Board of County Commissioners. Any vacancy will be filled within a reasonable time after the vacancy occurs.

Terms of appointments for regular members are on a staggered two (2) year basis with approximately one half of the membership rotating annually. The five members on the

committee for the longest period of time, based upon the most recent date of appointment, must be reappointed (or replaced) within one year from the date this resolution is adopted. The balance of committee membership will be up for reappointment or appointment in the subsequent (second) year. Vacancies may be filled by appointment for the balance of the term.

SECTION TWO

The committee will elect a chairman and vice-chairman as officers from its own membership by majority vote. The chairman will appoint from the membership one (1) officer to serve as secretary, who will sign all minutes with the chairman. Each officer must serve a minimum term of one (1) year and a maximum term of two (2) years. The chairman will preside at all meetings with the vice-chairman presiding in the absence of the chairman. In the absence of the chairman and vice-chairman, the secretary will preside.

The committee's liaison with the County will be a County Department of Transportation staff member. A staff secretary may be appointed by the County to assist the committee's secretary in carrying out all required secretarial duties.

The Bicycle/Pedestrian Advisory Committee will serve at the pleasure of the Board of County Commissioners and without compensation. Members of the advisory committee must follow the rules of procedure, method of choosing officers, setting of meetings and accomplishing its duties as provided in the Lee County Administration Codes No. 2-3 as amended or supplemented, or as further requested by the Board of County Commissioners. The Bicycle/Pedestrian Advisory Committee will meet at regular intervals to be determined by it or at such other times as the committee or the Board of County Commissioners may determine.

A majority vote of the committee quorum is required for the approval of any proposed advice or recommendation to the Board. Six (6) voting members or alternates of the committee constitutes a quorum.

Each member of the Bicycle/Pedestrian Advisory Committee is expected to attend all meetings. Failure to attend three (3) consecutive meetings without the prior approval of the Chairman of the committee may be a basis for removal from this committee by the Board of County Commissioners.

SECTION THREE

All meetings of the Advisory Committee are public meetings and all committee records are public records. Meeting dates will be posted in the County Administration Building. The staff secretary will keep a proper index of committee findings, determinations and recommendations.

SECTION FOUR

Duties and Responsibilities of the Bicycle/Pedestrian Advisory Committee:

The committee is to act as a general advisory committee to the Board of County Commissioners with particular emphasis on on-road and off-road bicycle facilities and walkways/sidewalks.

The duties and responsibilities of this committee include, but are not limited to the following:

1. Continue to review and recommend updating of the Bikeways/Walkways Facilities Plan.
2. Review and recommend annual facilities needs for bicycles and pedestrians to be funded by Lee County.
3. Assist other committees and agencies in the education of cyclists, pedestrians, and motorists.
4. Support the Lee County MPO's Bicycle/Pedestrian Planning committee in its role as a coordinating advisory body to connect systems under different jurisdiction boundaries.
5. Assist in comprehensive evaluations of proposed facilities to establish justification, location, type and funding, including facilities proposed for funding under state and federal programs.
6. Recommend and keep current a Project Priority List as a guide for the development of the County's bikeway/walkway system.
7. Assist in the policy for funding of projects and criteria for determining matching fund projects and County projects.
8. Provide advice on any other item deemed necessary by the Board of County Commissioners.

SECTION FIVE

This Resolution will not supersede any ordinance adopted by Lee County or be construed to mean that the Board of County Commissioners of Lee County has relinquished any legislative and/or statutory authority provided or required of them by law.

The foregoing resolution was offered by Commissioner Manning, seconded by Commissioner St. Cerny and the vote was as follows:

JOHN E. MANNING	<u>Aye</u>
DOUGLAS ST. CERNY	<u>Aye</u>
RAY JUDAH	<u>Aye</u>
ANDREW W. COY	<u>Aye</u>
JOHN E. ALBION	<u>Aye</u>

DULY PASSED AND ADOPTED THIS 13th day of June, 2000.

ATTEST:
CHARLIE GREEN, CLERK

By: Quinn Figgins
Deputy Clerk

BOARD OF COUNTY COMMISSIONERS
OF LEE COUNTY, FLORIDA

By: John E. Albion
Chairman

APPROVED AS TO FORM:

By: Dawn E. Alford
Office of County Attorney

Jim Isom

From: Judie A. Zimomra
Sent: Friday, May 01, 2009 10:03 AM
To: Jim Isom
Subject: FW: Current BPAC Committee Members

From: lew-phillips@comcast.net [mailto:lew-phillips@comcast.net]
Sent: Friday, May 01, 2009 8:32 AM
To: Judie A. Zimomra
Subject: Current BPAC Committee Members

Judie -

District #1's representative is Ms Mary Hagan. Her term is expires in 2010. More info on the BPAC to follow. Helene

BICYCLE/PEDESTRIAN

Liaison/Dept: Vicki Griffin, DOT, 533-8580 x48135
Created By: Resolution
Date Created: 11/29/1989
Number of Members: 14

Appointments:

District Sensitive/Category/At Large. 1 appointed from each Commission District plus 2 regular at-large, 1 At-large from the biking industry, 1 at large from the Lee County Parks and Recreation Department, 1 At-large from the Lee County Sheriff's Department and 1 At-large from the Lee County Public Schools. 3 Alternates: 1 for Lee County Parks and Recreation Department, 1 for Lee County Sheriff's Department, 1 for Lee County Public Schools.

Financial Disclosure Required: NO

Purpose:

To act as a general advisory committee to the Board of Commissioners with emphasis on bicycle paths and sidewalks. This includes recommending a Comprehensive Bicycle Facilities Plan, reviewing and recommending facility needs, educating cyclists and motorists and developing a 5-year Project Priority List as a guide for the development of the bikeway system.

Current/Upcoming Vacancies:	Term Expires (month ending)	Availability
Alternate At-Large-Parks and Recreation Department Representative	November 2006	Immediately

Filled Positions: **Term Expires:**

Alternate At-Large-School District Representative - Ms. Sharon

Tassoni	November 2010
Alternate At-Large-Sheriff's Department Representative - Mr. Bruce Sigler	November 2009
At-Large-Biking Industry Representative - Mr. Jeff Brim	November 2010
At-Large-Parks and Recreation Department Representative. - Mr. Fred W. Johnson	November 2010
At-Large-School District Representative - Ms. Dawn Gordon	November 2009
At-Large-Sheriffs Department Representative - Andrea Hall	November 2010
District #1 - Ms. Mary A. Hagan	November 2010
District #2 - Mr. Daniel Moser	November 2010
District #3 - Mr. Bert F. Hamilton	November 2009
District #4 - Mr. Bob Cantu	November 2009
District #5 - Mr. Willard Baker	November 2010
Regular-At-Large - Mr. Keith Kibbey	November 2010
Regular-At-Large - Mr. Alfred Stewart	November 2009