

**11 CITY MANAGER**

**a. Informational Items**

**i. Special Events Report – Response to City Council’s Request**



# MEMORANDUM

**DATE:** October 6, 2009  
**TO:** Judith A. Zimomra, City Manager  
**FROM:** Crystal J. Mansell, Executive Asst. to City Manager

*Mansell*

**SUBJECT: Historical Special Events Legislative Information**

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The following Special Events statistics have been compiled for permitted events since adoption of Ordinance 06-016, which amended the City's Special Event legislation.

**Calendar Year 2007**

- 116 Special Event Permits issued
- 7 of those 116 permits were considered by City Council (see attached 2007 Special Events Matrix for those events)
- 13 Retail Holiday Sales Permits issued
- Total revenue collected for Special Events \$4,541
- Total labor billed for Police Services \$24,912.51

**Calendar Year 2008**

- 133 Special Event Permits issued
- 5 of those 133 permits were considered by City Council (see attached 2008 Special Events Matrix for those events)
- 11 Retail Holiday Sales Permits issued
- Total revenue collected for Special Events \$12,947
- Total labor billed for Police Services \$34,770

**Calendar Year 2009 (As of 10/01/09)**

- 123 Special Event Permits issued
- 4 of those 123 permits have been considered by City Council (Veteran's Day Permit to be considered at the 10/6/09 Council meeting, which will bring this number to 5. See attached Special Events Matrix for 2009 events to date)
- 11 Retail Holiday Sales Permits issued
- Total revenue collected for Special Events \$9,710
- Total labor billed for Police Services \$23,547.50

Currently, Sanibel City Council approves all permits which request the following:

- Serving of alcohol on City properties (i.e. Community Park, BIG Arts, Gulfside City Park, etc.)
- Historical or grandfathered events which are requesting City sponsorship, such as the Independence Day Parade, Veteran's Day Service and the Luminary.
- Events which are not historical or grandfathered, in which the applicant is requesting a waiver of fees.
- Requests for an increase in the number of permits per location. Currently, City Ordinance provides for 6 permitted events, per location, per calendar year. Historically, these requests have been granted to the Sanibel Community Association for events held at the Community Center, Sanibel Congregational United Church of Christ for the Sanibel Music Festival and Casa Ybel Resort for weddings and corporate events.

Generally, City staff reviews and approves most applications for a Special Event Permit using the guidelines established under the authorizing legislation listed below:

- **Ordinance 06-016**, adopted December 5, 2006, which updated the City's regulatory system for special events permits and established fees which became effective January 1, 2007.
- **Resolution 06-193**, adopted December 5, 2006, establishing a Special Event Schedule of Fees.
- **Administrative Policy 07-01** (Supersedes Policy 99-04), Effective January 1, 2007, which established a 3-hour minimum shift assignment for special events in the amount of \$130, and \$40 per hour thereafter. An additional administrative charge of \$5 per assigned employee for a three-hour shift and \$5 per hour thereafter.
- **Ordinance 07-016**, adopted November 20, 2007, which established criteria and an application process for student or youth group events and established an application fee of \$5 for such events.
- **Resolution 07-020**, adopted February 6, 2007, which provided an exemption of certain fees for Sanibel neighborhood and homeowners associations.
- **Resolution 07-092**, adopted July 17, 2007, which established a fee for daily electrical usage at City Hall, City Parks or any other City owned property during Special Events.
- **Resolution 08-053**, adopted May 6, 2008, which provided for fees for the rental of City properties and parks.
- **Resolution 08-126**, adopted September 6, 2008, removing fees for rental of portable light stand from the City.

## Special Events - 2007

PERMIT	LOCATION/DESCRIPTION OF EVENT	EVENT DATE(S)	FEE PAID	HISTORICALLY CITY CO-SPONSORED	FEE WAIVED BY COUNCIL ACTION
07-001	Congregational Church (Sanibel Music Festival)	Mar 3,6,10,13,17,20,24	No		
07-002	Lighthouse Beach (Bias Wedding)	3/3/07	No		
07-003	SCA (Silver Chest Antique Show-Peter Clapp)	1/6-1/7	No		
07-004	SCA (Silver Chest Antique Show-Peter Clapp)	2/10-2/11	No		
07-005	SCA (Silver Chest Antique Show-Peter Clapp)	3/10-3/11	No		
07-006	BIG Arts (January '07 Events)	6-8,10-11,13-15,17-18,20-22,25,27,31	No		<b>Council approved alcohol on City property.</b>
07-007	BIG Arts (February '07 Events)	3,5,8,10-12,14-15,17-19,21,25-27	No		
07-008	BIG Arts (March '07 Events)	2,5,7-9,12-14,16-17,19,26,30	No		
07-009	BIG Arts (April '07 Events)	2,9,16,23,30	No		
07-010	SCA (Rotary Annual Arts & Crafts Fair)	2/17-2/18	No		
07-011	Sanibel School (American Cancer Soc. Relay for Life)	4/28-4/29	No		
07-012	SCA (Lions Annual Arts & Craft Fair)	3/30-3/31	No		
07-013	Gulfside City Park (Slater's Wilson/McGuire Wedding)	1/6/07	No		
07-014	Casa Ybel (Corporate Dinner)	1/23/07	Yes		
07-015	Casa Ybel (Munoz/Dipetrio Wedding)	1/27/07	Yes		
07-016	Casa Ybel (Weatherford/Dunn Wedding)	2/17/07	Yes		
07-017	Hirdie Girdie Art Gallery (Artists Reception)	2/12/07	Yes		
07-018	Tower Gallery (25th Anniversary Party)	2/17/07	Yes		
07-019	First Church of Christ Scientist (World Day of Prayer)	3/2/07	Yes		
07-020	SCA (Kiwanis Spaghetti Dinner)	2/24/07	Yes		
07-021	Sanibel School Fund Car Raffle (Jack Luft)	1/22-3/18	Yes		
07-022	SCA (70th Annual Shell Fair)	2/27-3/1	Yes		
07-023	SCA (70th Annual Shell Fair)	3/2-3/3	Yes		
07-024	Village Shops (Orchid Show)	2/9-2/11	Yes		
07-025	Green Earth Landscaping (Chamber After Hours)	2/19/07	Yes		
07-026	SCCF (Open House)	2/19/07	Yes		
07-027	Bowman's Beach (Rieder/Schlabach Wedding)	4/3/07	Yes		
07-028	Casa Ybel (Taylor/Carter Wedding)	3/17/07	Yes		
07-029	Casa Ybel (Spector/Moscato Wedding)	3/10/07	Yes		
07-030	Sanibel Community Church (Yard Sale)	3/17/07	Yes		
07-031	Hirdie Girdie Art Gallery (Artists Reception)	3/12/07	Yes		
07-032	Village Shops (Orchid Show)	3/23-3/25	Yes		
07-033	Community Park (CROW - Taste of the Islands)	4/22/07	Yes	<b>Council approved alcohol on City Property.</b>	
07-034	Brigid Boch Peace Park (Sanibel Isle/Watershadows Picnic)	3/24-3/25	Yes		
07-035	SCCF (Great Island Pick-Up)	3/17/07	Yes		

## Special Events - 2007

PERMIT	LOCATION/DESCRIPTION OF EVENT	EVENT DATE(S)	FEE PAID	HISTORICALLY CITY CO-SPONSORED	FEE WAIVED BY COUNCIL ACTION
07-036	Blind Pass Beach (Buse Krisko Wedding)	11/10/07	Yes		
07-037	SCA (San-Cap Art League Art Sale)	3/25/07	Yes		
07-038	Schoolhouse Theater (ZONTA Peek at the Unique)	3/10/07	Yes		
07-039	Sunglasses Internationale (Retail Sales)	3/30-4/01	Yes		
07-040	Sunglasses Internationale (Retail Sales)	4/13-4/15	Yes		
07-041	Sanibel School (Seahorse Festival)	3/18/07	Yes		
07-042	Casa Ybel (Wilder/Wallace Wedding)	4/7/07	Yes		
07-043	Casa Ybel (Calfee/Kendrix Wedding)	4/28/07	Yes		
07-044	489 Casa Ybel Road (Sellstate Auction of Property)	4/7/07	Yes		
07-045	Bowman's Beach (Gibson/Page Wedding)	4/7/07	Yes		
<b>07-046</b>	<b>Community Park (Children's Center Spring Festival)</b>	<b>3/24/07</b>	<b>Yes</b>	<b>No</b>	<b>No</b>
07-047	CROP Walk (Vanderhey)	3/25/07	Yes		
07-048	BIG Arts (Artists Studio Tours)	4/13/07	Yes		
07-049	SCCF(Earth Day Celebration)	4/14/07	Yes		
07-050	Casa Ybel (Yeast/Gilroy Wedding)	4/20/07	Yes		
07-051	Sanibel Sunset Beach Resort (Wedding Reception)	4/28/07	Yes		
07-052	Beachview Tennis (PURRE Wak for Water)	4/14/07	Yes		
07-053	Village Shops (Orchid Show)	5/10-5/12	Yes		
07-054	411 Lighthouse Way (Auction)	4/21/07	Yes		
07-055	Lily & Company (B-day Party)	4/28/07	Yes		
07-056	Casa Ybel (Duran/McPhail Wedding)	5/12/07	Yes		
07-057	Casa Ybel (Waterman/Mumme & Hribar/Alvarez Weddings)	5/19-5/20	Yes		
07-058	Casa Ybel (Podwell/Jenkins Wedding)	5/27/07	Yes		
07-059	American Legion (Fundraiser)	5/6/07	Yes		
07-060	845 E. Gulf Drive (Amos Family Rehearsal Dinner)	6/1/07	Yes		
07-061	Casa Ybel (Sliski/Hildreth Wedding)	6/9/07	Yes		
07-062	Independence Day Road Rally (San-Cap Optimist Club)	7/4/07	Yes		
<b>07-063</b>	<b>Independence Day Parade (Friends of Don, Inc.)</b>	<b>7/4/07</b>	<b>\$50</b>	<b>Yes</b>	<b>All Fees Waived except app. fee</b>
07-064	Dunes Golf & Tennis (Red, White & Boom-Independ. Day)	7/4/07	Yes		
07-065	Turner Beach (Ruiz Wedding)	7/9/07	Yes		
07-066	Bowman's Beach (Brundage/Cull Wedding)	9/15/07	Yes		
07-067	Jerry's (Independence Day Celebration)	7/4/07	Yes		
07-068	Bailey's (Independence Day Celebration)	7/4/07	Yes		
07-069	Sanibel Square (TCT Open House)	7/20/07	Yes		
07-070	Sanibel Inn (Tabbernee/Schwartz Wedding)	10/27/07	Yes		

## Special Events - 2007

PERMIT	LOCATION/DESCRIPTION OF EVENT	EVENT DATE(S)	FEE PAID	HISTORICALLY CITY CO-SPONSORED	FEE WAIVED BY COUNCIL ACTION
07-071	Andrea's Gourmet Market (Closing Sale)	8/24-8/26	Yes		
07-072	Andrea's Gourmet Market (Closing Sale)	8/27-8/29	Yes		
07-073	Andrea's Gourmet Market (Closing Sale)	8/30-9/1	Yes		
07-074	Andrea's Gourmet Market (Closing Sale)	9/2-9/4	Yes		
07-075	Andrea's Gourmet Market (Closing Sale)	9/5-9/7	Yes		
07-076	Andrea's Gourmet Market (Closing Sale)	9/8-9/10	Yes		
07-077	Blind Pass Beach (Harris Wedding)	10/26/07	Yes		
07-078	Lighthouse Beach (Collins/Adams Wedding)	11/20/07	Yes		
07-079	Gulf Breeze Cottages (Speer/Boers Wedding)	10/5-10/8	Yes		
07-080	SCCF (40th Anniversary Party)	11/9/07	Yes		
07-081	Tarpon Bay Beach (Sloboda Wedding)	10/7/07	Yes		
07-082	Casa Ybel (Higginbotham/Heidorn Wedding)	10/6/07	Yes		
07-083	Casa Ybel (Naas/Hamtil Wedding)	10/20/07	Yes		
07-084	Community Park (Rodriguez Birthday)	10/6/07	Yes		
<b>07-085</b>	<b>Bailey's (Bailey Fest)</b>	<b>10/21/07</b>	<b>Yes</b>	<b>No</b>	<b>(Barricade/Cone Rental Fee Only)</b>
07-086	Blind Pass Beach (Posey/Portman Wedding)	11/3/07	Yes		
07-087	Periwinkle Place (Sidewalk Sales & Wildlife Display)	10/12-10/14	Yes		
07-088	Sundial Resort (SWFL Osteopathic Meddical Conference)	11/1-11/3	Yes		
07-089	Sundial Resort (SWFL Osteopathic Meddical Conference)	11/4/07	Yes		
07-090	Dolce Vita (Sunday Jazz Brunch)	10/26-10/28	Yes		
07-091	Dolce Vita (Sunday Jazz Brunch)	11/2-11/4	Yes		
07-092	Dolce Vita (Sunday Jazz Brunch)	11/9-11/11	Yes		
07-093	Dolce Vita (Sunday Jazz Brunch)	11/16-11/18	Yes		
07-094	Dolce Vita (Sunday Jazz Brunch)	11/23-11/25	Yes		
07-095	Dolce Vita (Sunday Jazz Brunch)	11/30-12/2	Yes		
<b>07-096</b>	<b>City Hall (Veteran's Day Ceremony)</b>	<b>11/12/07</b>	<b>No</b>	<b>Yes</b>	<b>All Fees Waived</b>
07-097	Casa Ybel (Larrimore/Williams Wedding)	11/3/07	Yes		
07-098	Casa Ybel (Shaver/Lunsford Wedding)	11/24/07	Yes		
<b>07-099</b>	<b>Civic Center (Seniors Bazaar)</b>	<b>11/17/07</b>	<b>No</b>	<b>No</b>	<b>All Fees Waived</b>
07-100	SCCF (Coastal Cleanup)	9/15/07	Yes		
07-101	Village Shops (Orchid Show)	11/16-11/18	Yes		
07-102	CROW (Groundbreaking Ceremony)	11/18/07	Yes		
07-103	Sanibel School Fund Car Raffle (Jack Luft)	12/7-3/08	Yes		
07-104	Century 21 (Lion's Christmas Tree Sales)	11/24-12/27	Yes		
07-105	Lily & Company (Chamber After Hours)	11/19/07	Yes		

## Special Events - 2007

PERMIT	LOCATION/DESCRIPTION OF EVENT	EVENT DATE(S)	FEE PAID	HISTORICALLY CITY CO-SPONSORED	FEE WAIVED BY COUNCIL ACTION
07-106	SCA (Boone - Antique & Art Sale)	12/9/07	Yes		
07-107	Great White Grill (Tailgate Party)	11/26/07	Yes		
07-108	City Hall (BIG Arts Annual Arts & Crafts Fair)	11/23-11/25	Yes		
07-109	Lighthouse Beach (Shober/Izaguirre Wedding)	12/12/07	Yes		
07-110	Sanibel Community Church (Luminary Bazaar)	12/7/07	Yes		
07-111	Casa Ybel (Paraguallo/Masters Wedding)	12/8/07	Yes		
<b>07-112</b>	<b>Chamber of Commerce (Luminary)</b>	<b>12/7/07</b>	<b>Yes</b>	<b>Yes</b>	<b>All Fees Waived except app. fee</b>
07-113	Lighthouse Beach (Congregational Church Christmas Eve Svc)	12/24/07	Yes		
07-114	SCA (Luminary/Tree Lighting/USO Show/Refreshments)	12/7/07	Yes		
07-115	Sanibel Congregational Church (Boutique Sale)	12/8/07	Yes		
07-116	Island Cow (Luminary & Jewelry Sale)	12/7/07	Yes		

## Special Events - 2008

PERMIT	LOCATION/DESCRIPTION OF EVENT	EVENT DATE(S)	FEE PAID	HISTORICALLY CITY CO-SPONSORED	FEE WAIVED BY COUNCIL ACTION
08-001	Congregational Church (2008 Music Festival)	3/1,4,8,11,15,18,25	Yes		
08-002	Lighthouse Beach (Hazen/Ahearn Wedding)	5/16/08	Yes		
08-003	Bailey-Matthews Shell Museum (Silent Auction Fundraiser)	3/9/08	Yes		
<b>08-004</b>	<b>Community Park (ACS Relay For Life)</b>	<b>5/9/08-5/10/08</b>	<b>Yes</b>	<b>No</b>	<b>Considered by Council - Denied</b>
08-005	SCA & Community Park (Lion's Club Arts & Crafts Fair)	3/14/08-3/16/08	Yes		
08-006	SCA & Community Park (Lion's Club Arts & Crafts Fair)	3/17/08	Yes		
08-007	Congregational Church (FM Symphonic Mastersingers)	1/20/08	Yes		
08-008	Bowman's Beach (Sobczak Wedding)	3/29/08	Yes		
08-009	Gulfside City Park (Bartholomew Wedding)	1/7/08	Yes		
08-010	Casa Ybel (Bolhouse/Schulze Wedding)	1/1/08	Yes		
08-011	SCA (St. Michaels Buffet Dinner & Scottish Dance)	1/5/08	Yes		
08-012	Sanibel Library (Joyce Oates Book Signing)	3/29/08	Yes		
08-013	Community Church (Peek at the Unique-ZONTA)	3/1/08	Yes		
08-014	SCA (Kathy Boone - Antique & Art Show)	1/19/08	Yes		
08-015	SCA (Peter Clapp-A Silver Chest Antique Show)	1/12/08-1/13-08	Yes		
08-016	VOID		NA		
08-017	SCA (Chamber of Commerce Retail Expo)	1/20/08	Yes		
08-018	Bowman's Beach (Cardona/Encarnacion Wedding)	3/1/08	Yes		
08-019	Boch Park (Sanibel Isles/Watershadows HOA Picnic)	3/29/08	No		
08-020	Casa Ybel (Marsten/Moore Wedding)	2/2/08	Yes		
08-021	Casa Ybel (Molnar/Kassar Wedding)	2/16/08	Yes		
08-022	SCA (PURRE Educational Forum)	2/24/08	Yes		
08-023	Green Earth Landscaping (Chamber After Hours)	2/18/08	Yes		
08-024	SCA (Rotary Arts & Crafts Fair)	2/16/08-2/17/08	Yes		
08-025	American Legion (Chili Cook-Off)	2/24/08	Yes		
08-026	SCA (Peter Clapp-A Silver Chest Antique Show)	2/9/08-2/10/08	Yes		
08-027	SCA (Peter Clapp-A Silver Chest Antique Show)	3/29/08-3/30/08	Yes		
08-028	Lighthouse Beach (Rietsch Wedding)	5/23/08	Yes		
08-029	Sanibel School (Seahorse Festival)	3/16/08	Yes		
08-030	Sanibel Square (ERA One Source Realty After Hours)	2/29/08	Yes		
08-031	SCA (Irish Nights)	3/9/08	Yes		
08-032	SCA (Kiwanis Annual Spaghetti Dinner)	2/23/08	Yes		
08-033	SCA (71st Annual Shell Fair)	3/4/08-3/6/08	Yes		
08-034	SCA (71st Annual Shell Fair)	3/7/08-3/9/08	Yes		
08-035	SCA (71st Annual Shell Fair)	3/10/08	Yes		

## Special Events - 2008

PERMIT	LOCATION/DESCRIPTION OF EVENT	EVENT DATE(S)	FEE PAID	HISTORICALLY CITY CO-SPONSORED	FEE WAIVED BY COUNCIL ACTION
08-036	American Legion (Hog Roast)	3/30/08	Yes		
08-037	SCA (Kathy Boone - Antique & Art Show)	3/1/08	Yes		
08-038	SCA (Greg Mortenson Book Signing-Ruth Iyengar)	3/26/08	Yes		
08-039	SCA (Shell Harbor HOA Annual Meeting)	3/12/08	No		
08-040	Tarpon Bay Beach (Kosirog Wedding)	8/7/08	Yes		
08-041	Lazy Flamingo II (20-Yr Bday to benefit PURRE)	2/27/08	Yes		
08-042	Lighthouse Beach (Russell/Hanna Wedding-Pat Slater)	4/2/08	Yes		
08-043	Bailey's (Optimist Pancake Breakfast/Gasparilla's)	3/16/08	Yes		
08-044	City Hall Gazebo (Stevens/Reyes Wedding-Pat Slater)	5/3/08	Yes		
08-045	Bowman's Beach (Chancellor/Spittle Wedding)	11/1/08	Yes		
08-046	Historical Museum (Antique Car Show)	3/15/08	Yes		
08-047	VIP Realty, 1560 Periwinkle (Am. Cancer Soc. Garage Sale)	3/13-3/15	Yes		
08-048	Casa Ybel (Corporate Dinner)	3/14/08	Yes		
08-049	Casa Ybel (Wedding Reception)	4/5/08	Yes		
08-050	Casa Ybel (Wedding Reception)	4/19/08	Yes		
08-051	SCA (Lion's Club History Lecture - Bailey Brothers)	3/19/08	Yes		
08-052	Sanibel Island Bookshop1571 Periwinkle Way (Book Signing)	3/19/08	Yes		
<b>08-053</b>	<b>Community Park (Childrens Ed. Center - Annual Spring Fli</b>	<b>3/22/08</b>	<b>Yes</b>	<b>No</b>	<b>No</b>
08-054	Rec Ballfields (Sanibel Fly Fishers Clinic - Norm Ziegler)	3/22/08	Yes		
08-055	Casa Ybel (Wedding Reception)	4/26/08	Yes		
08-056	3951 W. Gulf Dr. (Sandcastles by the Sea-Cimini Wedding)	4/26/08	Yes		
08-057	Village Shops (Orchid Sales)	4/17/08-4/19/08	Yes		
08-058	Community Park (CROW Taste of the Island)	4/13/08	Yes	Council approved alcohol on City Property.	
08-059	Bowman's Beach (Optimist's Beachwalk)	5/17/08	Yes		
08-060	Bailey's Shopping Center (Relay For Life Carwash)	4/20/08	Yes		
08-061	Bailey's Shopping Center (Relay For Life Family Game Day)	5/3/08	Yes		
08-062	Lighthouse Beach (Stokes/Makcer Wedding)	5/31/08	Yes		
08-063	SCA (San-Cap Art League Clothesline Sale)	4/6/08	Yes		
08-064	Casa Ybel (Heinrich/Melnite Wedding)	4/20/08	Yes		
08-065	Congregational Church (CROP Walk)	4/13/08	Yes		
08-066	BIG Arts (Artists Studio Tours)	4/11/08	Yes		
08-067	Lily & Co. (Birthday Party for Lily)	5/3/08	Yes		
08-068	Limetree Shopping Center (Sotheby's Realty Ribbon Cutting)	4/10/08	Yes		
08-069	Periwinkle & Palm Ridge (SBI Native Garden Reception)	5/6/08	Yes		
08-070	Casa Ybel (Addison/Becher Wedding)	5/3/08	Yes		

## Special Events - 2008

PERMIT	LOCATION/DESCRIPTION OF EVENT	EVENT DATE(S)	FEE PAID	HISTORICALLY CITY CO-SPONSORED	FEE WAIVED BY COUNCIL ACTION
08-071	Village Shops (Orchid Sales)	5/8/08-5/10/08	Yes		
08-072	Community Church (Pancake Breakfast)	5/25/08	Yes		
08-073	Sanibel Inn (The Wedding KISS/Beck Collins/Wedding Recp)	6/21/08	Yes		
08-074	Jerry's Shopping Center (Memorial Day Weekend Event)	5/24/08	Yes		
08-075	Casa Ybel (Foulkes Wedding)	5/23/08	Yes		
08-076	Gulfside City Park (Stuart Hitt Memorial Service)	5/27/08	Yes		
08-077	Casa Ybel (Bonfield Wedding)	6/14/08	Yes		
08-078	Palm Ridge Place - Great White Grill (Graduation Party)	6/21/08	Yes		
08-079	Holiday Inn (The Wedding KISS, Inc. - Reception)	6/28/08	Yes		
08-080	Schoolhouse Theater (Optimist Road Rally-Independence Day)	7/4/08	Yes		
08-081	Sanibel Sweet Treats & Gourmet Eatery (July 4th Sales)	7/4/08	Yes		
<b>08-082</b>	<b>Friends of Don (Independence Day Parade)</b>	<b>7/4/08</b>	<b>No</b>	<b>Yes</b>	<b>Yes</b>
08-083	Bowmans Beach (David Goetze Photo Shoot)	7/9/08-7/12/08	Yes		
08-084	Bowmans Beach (Ripley/Klaas Wedding)	7/23/08	Yes		
08-085	Blind Pass-Turner Beach (Jakubowski Wedding)	8/8/08	Yes		
08-086	Dunes Golf & Tennis Club (July 4th Festivities)	7/4/08	Yes		
08-087	Gulfside City Park (Destination Weddings of FL, Inc.)	7/4/08	Yes		
08-088	Lighthouse Beach (Galiano/Le Wedding-Pat Slater)	8/16/08	Yes		
08-089	Jerry's Shopping Center (July 4th Celebration)	7/4/08	Yes		
08-090	Palm Ridge Place - Great White Grill (Softball Appreciation)	7/19/08	Yes		
08-091	Lighthouse Beach (Lambert/Hosack Wedding)	8/9/08	Yes		
08-092	Sanibel Island Bookshop (Book Signing)	10/2/08	Yes		
08-093	Tarpon Bay Center (Open House-Island Grooming)	10/4/08	Yes		
08-094	Lighthouse Beach (Cleary Wedding)	11/2/08	Yes		
08-095	West Wind Inn (Zimmer/Bass Wedding)	10/10/08-10/11/08	Yes		
08-096	Blue Dolphin Cottages (Halko Wedding)	11/1/08	Yes		
08-097	Old Sanibel Shops (Island Paws Howl-O-Ween Party)	10/25/08	Yes		
08-098	SCCF/Various Beach Park Locations (Coastal Clean-up)	9/20/08	Yes		
08-099	Casa Ybel (Kear/Seaman Wedding)	10/4/08	Yes		
08-100	Casa Ybel (Zimmer/Bromley Wedding)	10/11 & 10/12/08	Yes		
08-101	Casa Ybel (Ulanowski/Sandifer Wedding)	10/25/08	Yes		
08-102	Casa Ybel (Sullivan/Jirout Wedding)	11/8/08	Yes		
08-103	Casa Ybel (Tyrrell/Yoder Wedding)	11/29/08	Yes		
08-104	Lighthouse Beach (Hafer/Stabile Wedding)	10/10/08	Yes		
08-105	SCA (Hafer/Stabile Wedding)	10/10/08	Yes		

## Special Events - 2008

PERMIT	LOCATION/DESCRIPTION OF EVENT	EVENT DATE(S)	FEE PAID	HISTORICALLY CITY CO-SPONSORED	FEE WAIVED BY COUNCIL ACTION
08-106	Schnapper's Hots (Wedding Rehearsal Dinner)	10/10/08	Yes		
08-107	Periwinkle Way Consignments (Auction - P. Cook/Baer)	11/1/08	Yes		
08-108	SCA (Costume & Candy Carnival - Halloween)	10/31/08	Yes		
08-109	Sanibel Inn (Walter/Reynolds Wedding)	10/18/08	Yes		
<b>08-110</b>	<b>Chamber of Commerce (Luminary)</b>	<b>12/5/08</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>
08-111	959 Periwinkle Way (Lion's Christmas Tree Sales)	11/28/08-12/26/08	Yes		
08-112	Waterside Inn (Smith/Wallace Wedding)	11/6/08-11/08/08	<b>Yes</b>		
08-113	Lily & Company (Chamber After Hours)	10/20/08	Yes		
08-114	Bailey's (Bailey Fest)	10/19/08	Yes		
08-115	Lily & Company (Cultural Heritage Event F/R)	11/14/08	Yes		
08-116	Lily & Company (Holiday Party)	11/29/08	Yes		
08-117	Lighthouse Beach (Waltzer Wedding)	11/9/08	Yes		
08-118	Tahitian Gardens (Luminary)	12/5/08	Yes		
08-119	Old Sanibel Shops (Luminary)	12/5/08	Yes		
08-120	Village Shops (Luminary)	12/5/08-12/6/08	Yes		
08-121	Bowman's Beach (Sanibel Bike Club Annual Picnic)	11/8/08	Yes		
<b>08-122</b>	<b>City Hall (MOA Veteran's Day Ceremony)</b>	<b>11/11/08</b>	<b>No</b>	<b>Yes</b>	<b>Yes</b>
08-123	City Hall Gazebo (Grant Lipps Private Event)	11/23/08	Yes		
08-124	City Hall (Fall Arts Festival-BoulderBrook Productions)	11/28/08-11/29/08	Yes		
08-125	Village Shops (Orchid Sales)	11/21/08-11/23/08	Yes		
08-126	SCA (Kathy Boone - Antique & Art Show)	11/28/08-11/29/08	Yes		
08-127	Community Church (Bazaar & Luminary)	12/5/08	Yes		
08-128	Tree Tops Center (Arts Show)	11/22/08	Yes		
08-129	SCA (Luminary)	12/5/08	Yes		
08-130	Sanibel School Fund (Car Raffle Display)	12/12/08-3/15/09	Yes		
08-131	Lighthouse Beach (Congregational Church Christmas Eve)	12/24/08	Yes		
08-132	Village Shops (Watson McRae Gallery Opening)	12/9/08-12/11/08	Yes		
08-133	Community Church (Live Nativity)	12/21/08	Yes		

## Special Events - 2009

PERMIT	LOCATION/DESCRIPTION OF EVENT	EVENT DATE(S)	FEE PAID	HISTORICALLY CITY CO-SPONSORED	FEE WAIVED BY COUNCIL ACTION
09-001	Community Park (Children's Center Spring Festival)	4/10-4/11	Yes	No	Community Park Rental Fee only
<b>*Children's Center paid application fee, Police Services and Electrical Usage Fees</b>					
09-002	Bowman's Beach (Optimist Club Annual Beach Walk)	3/21/09	Yes		
09-003	SCA (Rotary Arts & Crafts Fair)	2/13-2/15	Yes		
09-004	Bowman's Beach (McGrath Wedding)	3/14/09	Yes		
09-005	Gulfside City Park (Prouty/Clem Wedding)	1/9/09	Yes		
09-006	SCA (Silver Chest Antiques Show/Pete Clapp)	1/10-1/11	Yes		
09-007	SCA (St. Michael's 50th Anniversary Celebration)	1/16/09	Yes		
09-008	Village Shops (Orchid Sales)	1/16-1/18	Yes		
09-009	Wigley Preserve/SCCF (Dedication)	1/19/09	Yes		
09-010	CROW (Grand Opening)	1/23-1/25	Yes		
09-011	SCA (Chamber Retail Expo)	1/25/09	Yes		
09-012	SCA (Antique/Craft/Art Show-Kathy Boone)	1/31-2/1	Yes		
09-013	Periwinkle Place (Wednesday in the Park)	2/4-2/6	Yes		
09-014	SCA (Silver Chest Antiques Show/Pete Clapp)	2/7-2/8	Yes		
09-015	Periwinkle Place (Wednesday in the Park)	3/4-3/6	Yes		
09-016	SCA (Silver Chest Antiques Show/Pete Clapp)	3/14-3/15	Yes		
09-017	Periwinkle Place (Wednesday in the Park)	4/1-4/3	Yes		
09-018	Lighthouse Beach (Spann Wedding)	5/3/09	Yes		
09-019	Community Church (Fish Fry)	1/31/09	Yes		
09-020	Children's Education Center (Yard Sale)	2/6-2/7	Yes		
09-021	Lily & Company (Lily Rocks)	2/7/09	Yes		
09-022	SCA (Democratic Club Guest Speaker)	2/16/09	Yes		
09-023	Village Shops (Valentine Evening)	2/13/09	Yes		
09-024	Lighthouse Beach (Kager/Minderler Wedding)	2/8/09	Yes		
09-025	VIP Realty-1560 Periwinkle Way (ACS Courtyard Sale)	2/13-2/14	Yes		
09-026	Blind Pass (Taylor Wedding)	2/23/09	Yes		
09-027	Congregational Church (Sanibel Music Festival)	3/3,7,10,14,17,21, 24	Yes		
09-028	Shell Museum (Under The Sea Silent Auction & Dinner)	3/8/09	Yes		
09-029	SCA & Community Park (ACS Relay 4 Life-L.Cochrane)	2/21-2/22	Yes	No	Community Park Rental Fee only
<b>American Cancer Society paid application fee, deposit, Police Services and Electrical Usage Fees</b>					
09-030	Sanibel Promenade (J. Grey Painting - Ribbon Cutting)	2/26/09	Yes		
09-031	SCA (Kiwanis Spaghetti Dinner)	2/27-2/28	Yes		
09-032	Community Church (Steve Green Concert)	3/9/09	Yes		
09-033	Community Church (Zonta Peek @ The Unique)	3/14/09	Yes		

## Special Events - 2009

PERMIT	LOCATION/DESCRIPTION OF EVENT	EVENT DATE(S)	FEE PAID	HISTORICALLY CITY CO-SPONSORED	FEE WAIVED BY COUNCIL ACTION
09-034	Casa Ybel (Garcia/Landman Wedding)	3/14/09	Yes		
09-035	Bailey's (Irish Fest 2009)	3/17/09	Yes		
09-036	SCA (Antique/Craft/Art Show-Kathy Boone)	3/21/09	Yes		
09-037	SCA (San-Cap Art League Clothesline Show)	3/22/09	Yes		
09-038	Casa Ybel (Martin/Prendville Wedding)	4/25/09	Yes		
09-039	Bowman's Beach (Westlund Wedding)	6/6/09	Yes		
09-040	SCA & Community Park (Lion's Arts & Crafts Fair)	3/27-3/29	Yes		
09-041	SCA (Shell Fair)	3/3-3/5	Yes		
09-042	SCA (Shell Fair)	3/6-3/7	Yes		
09-043	Rec Center Ball Fields (Sanibel Fly Fishers Clinic)	3/8/09	Yes		
09-044	Lily & Company (Hunt for Carats)	4/11/09	Yes		
09-045	St. Michaels Church (Joh Kanzius Memorial Service)	3/4/09	Yes		
09-046	Village Shops (Orchid Sales)	3/13-3/15	Yes		
09-047	Waterside Inn (Tormann/Carroll Wedding)	3/20-3/21	Yes		
09-048	Community Church (Bright Gospel Concert)	3/22/09	Yes		
09-049	Community Church (Chigger Hill Boys & Terri Concert)	3/29/09	Yes		
09-050	Gumbo Limbo Block Party (9472 Balsa Court)	3/29/09	Yes		
09-051	Brigid Bock Peace Park (Sanibel Isles/Watershadows Picnic)	3/28-3/29	No		
09-052	Community Church (Icarus Account Concert)	4/5/09	Yes		
09-053	Tahitian Gardens (Farmers Market)	3/8/09	Yes		
09-054	Tahitian Gardens (Farmers Market)	3/15/09	Yes		
09-055A	Tahitian Gardens (A=Farmers Market/B=Car Show)	3/21-3/22	Yes		
<b>09-056</b>	<b>Civic Center (Seniors' Bazaar)</b>	<b>4/4/09</b>	<b>No</b>	<b>Yes</b>	<b>Yes - ALL Fees</b>
09-057	Village Shops (Orchid Sales)	4/9-4/11	Yes		
09-058	Lighthouse Beach (Fruechtnicht & Kaiser Wedding)	4/11/09	Yes		
09-059	SCA (Lion's Pancake Breakfast)	4/2-4/3	Yes		
09-060	Century 21/JB Novelli Realty (Grand Opening)	3/21-3/22	Yes		
09-061	Century 21/JB Novelli Realty (Grand Opening)	3/27-3/28	Yes		
09-062	Periwinkle Place (Congregational Church's CROP Walk)	3/29/09	Yes		
09-063	Tree Tops Centre (Kids Art in the Tree Tops)	3/28/09	Yes		
09-064	Bowman's Beach (DeRasmo Wedding)	5/2/09	Yes		
09-065	Lighthouse Beach (Sammet/Milkovich Wedding)	5/16/09	Yes		
09-066	Beach Access #5 (Smith/Davis Wedding)	6/14/09	Yes		
09-067	Bowman's Beach (ZONTA Picnic)	5/9/09	Yes		
09-068	Lily & Company (Lily's Birthday Bash)	5/2/09	Yes		

## Special Events - 2009

PERMIT	LOCATION/DESCRIPTION OF EVENT	EVENT DATE(S)	FEE PAID	HISTORICALLY CITY CO-SPONSORED	FEE WAIVED BY COUNCIL ACTION
09-069	SCA (ATPPL Workshop - Cella Molnar & Assoc.)	4/2/09	Yes		
09-070	SCA (ATPPL Workshop - Cella Molnar & Assoc.)	4/16/09	Yes		
09-071	Lighthouse Beach (Sweeton/Dino Wedding)	5/7/09	Yes		
09-072	Bowman's Beach (Schiller Wedding)	6/5-6/6	Yes		
09-073	BIG Arts (Annual Artists' Studio Tour)	4/24/09	Yes		
09-074	Casa Ybel (Eng/Vanadia Wedding)	5/24/09	Yes		
09-075	Tahitian Gardens (Farmers Market)	3/29/09	Yes		
09-076	Tahitian Gardens (Farmers Market)	4/5/09	Yes		
09-077	409 East Rocks/Colony Resort (Zugelder/Smith Wedding)	5/21-5/23	Yes		
09-078	409 East Rocks/Colony Resort (Zugelder/Smith Wedding)	5/24-5/25	Yes		
09-079	Lighthouse Beach (Tropical Weddings)	5/1/09	Yes		
09-080	Periwinkle Place (Car Show)	5/1-5/3	Yes		
09-081	Pelican Place Center (Great White Grill-FM Derby Girls FR)	5/16/09	Yes		
09-082	Gulfside City Park (Nelson/Barton Wedding-Slater)	6/19/09	Yes		
09-083	Beach Road Access (Grover/Monroe Wedding-Slater)	6/26/09	Yes		
09-084	Bank of the Islands (TIDE Solar Vehicle Display)	5/15-6/20	Yes		
09-085	Bailey's (July 4th BBQ)	7/4/09	Yes		
09-086	City Hall Gazebo (Arbuckle/St. Peter Wedding)	6/20/09	Yes		
09-087	American Legion (Redneck O'limp'ics)	5/24/09	Yes		
09-088	984 Oyster Court (Scott Logan Surprise Party)	5/30/09	Yes		
09-089	4155 Dingman Dr. (Janikula Picnic)	5/30/09	Yes		
09-090	Lighthouse Beach (Tropical Weddings-Baier/Willman))	6/26/09	Yes		
09-091	Waterside Inn (McCauley/Anderson Wedding)	6/26/09-6/28/09	Yes		
<b>09-092</b>	<b>Independence Day Parade (Friends of Don)</b>	<b>7/4/09</b>	<b>No</b>	<b>Yes</b>	<b>Yes - ALL Fees</b>
09-093	Lily & Co. (3rd Anniversary)	7/18/09	Yes		
09-094	827 East Gulf Dr. #J4 (Thomas Wedding)	6/20/09	Yes		
09-095	Jerry's Shopping Center (July 4th Celebration)	7/4/09	Yes		
09-096	Timber's Restaurant (Optimist Road Rally)	7/4/09	Yes		
09-097	Dunes (Independence Day Celebration)	7/4/09	Yes		
09-098	Sanibel-Captiva Accommodations (July 4th Event)	7/4/09	Yes		
09-099	Bailey's Shopping Center (Lion's Charities Youth Car Wash)	7/5/09	Yes		
09-100	Lighthouse Beach (Cobb/Ostrander Wedding)	7/25/09	Yes		
09-101	Bowman's Beach (Bike Club Fall Picnic)	11/7/09	Yes		
09-102	Sanibel Scoop (July 4th Celebration)	7/3/09-7/5/09	Yes		
09-103	Bowman's Beach (Bagdasarian/Sill Wedding)	11/20/09-11/21/09	Yes		

## Special Events - 2009

PERMIT	LOCATION/DESCRIPTION OF EVENT	EVENT DATE(S)	FEE PAID	HISTORICALLY CITY CO-SPONSORED	FEE WAIVED BY COUNCIL ACTION
09-104	Waterside Inn (Robinson/Lee Wedding)	7/24/09-7/26/09	Yes		
09-105	Lighthouse Beach (Stenger/Reuter Wedding)	8/7/09	Yes		
09-106	SCA (LeeWay Toll Presentation)	7/14/09	Yes		
09-107	Lighthouse Beach (Prather/Lashgari Wedding)	10/10/09	Yes		
09-108	Bowman's Beach (Mathews/Clarkson Wedding)	9/5/09	Yes		
09-109	Gulfside City Park (Wyse/Gisse Wedding)	9/26/09	Yes		
09-110	American Legion (Old Fashioned Picnic)	9/6/09	Yes		
09-111	2255 West Gulf Drive #J168 (Thomas-Fernandez Wedding)	9/19/09	Yes		
09-112	Ocean's Reach, 2230 Camino Del Mar (Henrici/Cooper Wdg)	10/5/09	Yes		
09-113	Lighthouse Beach (Tropical Wedding Planner)	9/29/09	Yes		
09-114	Waterside Inn (Lempka Wedding)	10/9/09	Yes		
09-115	Lighthouse Beach (Tropical Wedding Planner)	10/16/09	Yes		
09-116	Bailey-Matthews Shell Museum (Store Sale)	10/16/09-10/17/09	Yes		
09-117	Waterside Inn (Dugan/Green Wedding)	10/23/09	Yes		
09-118	Lily & Co. (Holiday Party)	11/28/09	Yes		
09-119	Casa Ybel (Enciso/Agudelo Wedding)	10/24/09	Yes		
09-120	Casa Ybel (Crawford/Baker Wedding)	11/28/09	Yes		
09-121	Casa Ybel (Sutter/Ullrich Wedding)	11/21/09	Yes		
09-122	Casa Ybel (Krout/Scharkozy Wedding)	11/7/09	Yes		
09-123	Casa Ybel (Hardt/Bergstresser Wedding)	11/14/09	Yes		

**City of Sanibel  
Special Events  
Revenue  
As of 9/28/09**

Account Description	Special Events Permits	Application Fee	Retail Sidewalk Sale	Overnight Parking Fee	Police Services	Installation Fees	Usage Power Fees	Delivery Fee	Application Late Fee	Rental Traffic Devices	Rental of City Facilities	Total
Account	001-0000-329.10-00	001-0000-329.10-01	001-0000-329.10-02	001-0000-329.10-04	001-0000-342.10-00	001-0000-347.40-10	001-0000-347.40-11	001-0000-347.40-12	001-0000-354.10-02	001-0000-362.10-01	001-0000-362.10-03	
Year												
2007	150.00	4,270.00	35.00	-	24,912.51	-	-	-	-	86.00	-	29,453.51
2008	-	7,665.00	540.00	1,100.00	34,770.00	100.00	70.00	30.00	1,485.00	487.00	1,470.00	47,717.00
2009	-	9,710.00	-	(500.00)	23,547.50	(70.00)	(70.00)	(30.00)	1,325.00	(5.00)	(185.00)	33,722.50
<b>Total</b>	<b>150.00</b>	<b>21,645.00</b>	<b>575.00</b>	<b>600.00</b>	<b>83,230.01</b>	<b>30.00</b>	<b>-</b>	<b>-</b>	<b>2,810.00</b>	<b>568.00</b>	<b>1,285.00</b>	<b>110,893.01</b>

**CITY OF SANIBEL  
ORDINANCE NO. 06-016**

**AN ORDINANCE AMENDING CHAPTER 110 - SPECIAL EVENTS, TO UPDATE THE CITY OF SANIBEL'S CURRENT REGULATORY SYSTEM FOR SPECIAL EVENTS PERMITS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT AND SEVERANCE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Chapter 110, Sanibel Code of Ordinances, regulates the City's current system for issuance of special events permits; and

**WHEREAS**, the special event permit system was established and is set up for the benefit of the general public to address special events within the City that occur from time to time; and

**WHEREAS**, over the past several years it has become apparent that the current regulatory system for special events permits requires updating in order to more effectively address issues related to special events and to update the necessary fees for such permits and for City Staff time and resources necessary to implement the special events permit system;

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Sanibel, Florida:

**SECTION 1.** The Code of Ordinances of the City of Sanibel, Chapter 110, Special Events, is hereby amended, with underlining indicating additions and strikethroughs indicating deletions as follows:

**SPECIAL EVENTS**

**ARTICLE I. IN GENERAL**

Generally, Special Events are temporary uses that extend beyond the normal uses and standards allowed by City Ordinances that are held wholly or in part upon a public or nonpublic street, city right-of-way or any publicly or non-publicly owned property.

**Sec. 110-1. Definitions.**

For the purpose of this chapter, the following words and terms shall have the meanings respectively ascribed:

*Approved structure* means any structure constructed and used in compliance with a development permit issued by the city or any structure constructed prior to the adoption of the city Code or this land development code which is being used in full compliance with the regulations of this land development code, chapter 126, article V in particular.

**Garage sale** means any sale, primarily of used goods, conducted at a residential dwelling unit by the owner or tenant thereof.

**Holiday Sidewalk Sales Special Event:** means any sidewalk sale of merchandise by a City of Sanibel licensed business, authorized to conduct commercial retail sales at their Sanibel business address if located in the City of Sanibel commercial district, pursuant to the relevant requirements of the Land Development Code.

**Special event** means any ~~special event, sale, grand opening, wedding, photo shoot, party, holiday celebration, bazaar, concert or other performance, fair, tent revival, fundraising event, art festival, race, tour, rally, parade, bicycle run, demonstration, contest, exhibition, block party, outdoor display, or similar event or occurrence, including the use of tents, or other devices or structures to conduct, advertise or promote any such event, sale, grand opening, or celebration, which is conducted- occurring~~ on public or non-public lands or in a public right-of-way such as a public or non-public street, shared-use path, alley or other public place or building, park, beach, parking lot, vacant lot, in which a special event would inhibit the usual flow of pedestrian or vehicular travel or which occupies any public area or building so as to preempt use of said area by the general public or which deviates from the established use of said area or building, but such term does not include the following:

- (1) Any usual and customary noncommercial accessory use of a residential dwelling unit;
- (2) Any use or activity specifically approved by a development permit issued by the City; or
- (3) Private gatherings that will make no use of a public property other than for lawful parking;
- (4) Any garage sale conducted in compliance with the requirements of this chapter.

## DIVISION 2. PERMIT

### **Sec. 110-46. Required; special event regulations.**

The following special events shall be conducted or shall occur only after a permit therefore is obtained by the owner of the land upon which such temporary use is to take place, or by an authorized representative of such owner, in compliance with the terms of this chapter:

- (1) Those which involve the use of enclosed buildings, grandstands, stages, or other temporary structures for which no development permit has been issued and which are designed to house or support any person or persons;
- (2) Those which involve the use of sound amplification equipment outside of completely enclosed approved structures;
- (3) Those which involve the use of any electrical equipment or wiring, other than small common appliances connected to outlets in structures built according to approved building permits;
- (4) Those which involve outdoor displays of merchandise for sale;
- (5) Those which are to be conducted outside of approved structures and for which the total number of guests, participants, customers, performers, entrants and other persons attending its not limited to 100 25 or fewer;
- (6) Those which require the use of public rights-of-way or other public property for parking or any other purpose connected with the event;
- (7) Those which involve the display of any temporary sign; ~~and~~
- (8) ~~Those which involve the use or display of fireworks or other explosives, dangerous chemicals, fire, or machinery or equipment operated by or emanating radiation, electromagnetism, or high intensity sound or light waves.~~

**Sec. 110-47. Permits not required; payment of license taxes.**

No development permit or other city permit or approval (except for required building and sign permits) shall be required for any special event conducted in full compliance with the terms of this chapter and the conditions imposed on any special event permit issued under this chapter. Occupational license taxes shall be paid, ~~however,~~ when applicable.

**Sec. 110-48. Compliance required.**

All special events, whether or not a permit is required therefore, shall be conducted in compliance with the standards specified in section 110-50.

**Sec. 110-49. Applications.**

Applications for special event permits shall be ~~made~~ submitted to the city manager, on forms provided by the city, at least ~~14~~ 30 ~~calendar days before the date for which the permit is requested~~ prior to the event, accompanied by a \$50 non-refundable application fee. The city manager may, however, accept an application made less than ~~14~~ 30 ~~calendar days before the date for which the permit is requested~~ prior to the event, accompanied by a \$5 per day non-refundable late fee in addition to the non-refundable application fee, if the applicant demonstrates that changing the date will result in a hardship and that, due to circumstances beyond control of the applicant, the application could not reasonably have been made in time. Applications will not be accepted later than 7 calendar days prior to the event. The application shall be signed by the owner of the land for which such a permit is requested or by the owner's authorized representative. The property owner must submit, in writing, the owner's authorized agent or representative's name and contact information. Applications for a Holiday Sidewalk Sales Special Events Permit must be submitted no later than 7 days prior to the first holiday for which application is made, accompanied by a \$50 non-refundable application fee. Each application shall include or be accompanied by the following:

- (1) Complete information as to the type of activity planned; the date and time; the expected number of spectators and participants; any commercial activities included; the number, type, and location of any temporary structures to be used; the number, type, and location of any signs or advertising to be used; provisions made for parking; admission charge, if any; and the desired location, along with any factors particularly affecting the choice of location;
- (2) The names and addresses of the applicants and sponsors of the activity other than the applicants; and
- (3) The telephone number at which an applicant or other responsible party may be reached while the activity is occurring.

**Sec. 110-50. Approvals.**

The city manager or his/her designee shall grant the requested permit if the activity for which it is requested:

- (1) Will not unreasonably impact traffic volumes and conditions, ~~particularly during peak season,~~ or and will not unreasonably interfere with the flow of vehicular or pedestrian traffic, such as when alternative routes for such traffic are unavailable or impractical;
- (2) Will not unreasonably deny access to any properties or areas of the city, or access of the public generally to public facilities, by either vehicular or pedestrian traffic;
- (3) Will not cause any danger or health hazard or unreasonable inconvenience to any person and will not damage any public or private property;

- (4) Will not create an unreasonable demand upon the emergency services personnel and equipment serving the city, so as to cause potential deficiencies in such services;
- (5) Does not include any commercial sales, services, solicitations, display or advertising, or any temporary structure, on any lands seaward of the ~~1974 coastal construction control line~~ Gulf Beach and Bay Beach Zone Lines;
- (6) Will not be a use of a type or intensity inconsistent with surrounding land uses and the reasonably quiet and peaceful enjoyment thereof;
- (7) Will not be conducted in violation of any other city ordinance;
- ~~(8) Will not unreasonably restrict the access of the public generally to public facilities; (Combined with #2)~~
- ~~(8) (9)~~ Will not result in the depletion, destruction, removal, trampling, or other damaging of existing vegetation;
- ~~(9) (10)~~ Will have available on private lands sufficient areas for parking to accommodate *the vehicular traffic reasonably to be expected or sufficient safe parking in public rights-of-way or other public areas, as approved and limited by the city manager*;
- ~~(10) (11)~~ Is not designed and is not reasonably likely to imminently cause or occasion violence, unlawful activity, or civil disorder; ~~and~~
- ~~(9)~~ ~~In the case of a special event which has been held previously, has demonstrated compliance with permit conditions of any previous permit, including without limitation, signage restrictions.~~

**Sec. 110-51. Conditions for granting permit.**

In granting any such permit, the city manager or his/her designee shall specifically limit the permit as to date and time, location, and the extent of the activity permitted. In addition, the city manager or his/her designee may attach conditions to the validity of any permit issued hereunder if the conditions are, in the opinion of the city manager or his/her designee, reasonably necessary for the activity to meet the criteria specified in section 110-50. Such conditions may include, but are not limited to:

- (1) A change in size or extent of the proposed activity or of the date, time, or location from that requested;
- (2) The barricading of street intersections or driveways and the provision of identified monitors at such barricades;
- (3) The posting of bond, cash deposit, or other security, to cover any damage to public property and the cost to the city of removing any temporary structures not removed by the applicant and of any ~~extraordinary~~ cleaning of public property caused by the conduct of the activity;
- ~~(4) Prepayment and damage deposits for any city equipment rented or used in connection with such activity and city services required therefor;~~
- ~~(4) (5)~~ Limitations on the size, number, and location of all signs;
- ~~(5) (6)~~ Requirements reasonably necessary to ensure that the activity will not create excessive noise or be conducted in an unsafe, unsanitary, or unsightly manner; or
- ~~(6) (7)~~ Limitations on the advertising of such activity as reasonably necessary to advise spectators and participants of the extent of the permitted activity and the conditions imposed thereon and to limit the involved spectators and participants to a safe and manageable number.

**Sec. 110-52. Permits for multiple events.**

The city manager may, if sufficient information is provided by an applicant, issue one permit to cover more than one such activity in a calendar year, subject to the limitation of six special events for any one site or location, as provided in section 110-55, unless a greater number is approved by the city council.

**Sec. 110-53. Revocation of permits.**

Once a permit has been issued pursuant to this section, it may be revoked by the city manager or his/her designee for violation of the terms and conditions thereof, or when reasonably necessary to prevent violence, unlawful activity, civil disorder or danger or health hazard to any person, based on events or information, including hurricane warnings, brought to the attention of the city manager or his/her designee after the permit was issued.

**Sec. 110-54. Violations; compliance.**

Persons conducting any activity in violation of this chapter shall either conform to the requirements of this chapter or cease such activity after being ordered to do so by any police officer. Failure to cease or comply following such an order shall also be a violation of this chapter. Noncompliance with the conditions of an authorized special events permit or this chapter may be grounds for denial of future permit applications and revocation of existing approved permits.

**Sec. 110-55. Appeals.**

Any applicant for a permit under this chapter may appeal to the city council any decision of the city manager or his/her designee denying a permit, granting a permit with conditions, or revoking a permit. Such an appeal shall be heard by the city council at ~~its next a~~ regularly scheduled or special meeting following receipt by the city manager of the request for such an appeal in writing, from the applicant.

**Sec. 110-56. ~~Occupational License Tax, Local Business Tax Receipt or Ordinance violations.~~**

No permit shall be issued pursuant to this chapter until after payment, by the applicant, of any required ~~occupational license tax~~ Local Business Tax and issuance of a Sanibel Local Business Tax Receipt; nor shall any such permit be issued for any activity on property on which there exists any continuing violation of any city ordinance, as found by the city's code enforcement ~~board~~ hearing examiner, or court of competent jurisdiction.

**Sec. 110-57. Limit on permits.**

Unless approved by the city council, no more than six permits and one Holiday Sidewalk Sales Special Event Permit shall be issued pursuant to this chapter during any calendar year for special events on the same site or location. The city council may approve additional special events on the same site or location if the granting of such additional events does not undermine or conflict with other city rules or policies.

**Sec. 110-58. Holiday Sidewalk Sales Special Event Permit.**

The City Manager may issue a Holiday Sidewalk Sales Special Event Permit, annually, to a licensed City of Sanibel Business Owner authorized to conduct commercial retail sales at their Sanibel business address if located within the City of Sanibel Commercial District. Application for a Holiday Sidewalk Sales Special Event Permit must be submitted to the City Manager's Office no later than 7 days prior to the first holiday for which application is made, accompanied by a \$50 non-refundable application fee. The issuance of a Holiday Sidewalk Sales Special Event Permit by the City Manager shall authorize the business applicant to conduct Holiday Sidewalk Sales (not to exceed 37 calendar days) on the following holidays:

Martin Luther King, Jr. Day Weekend (3<sup>rd</sup> Monday of January & 2 days prior)

February 14 - Valentine's Day (2 days prior to and the day of)

February 20 - President's Day (1 day prior, day of, and 1 day after)

March 17 - St. Patrick's Day (1 day prior, day of, and 1 day after)

Easter Weekend (Friday, Saturday and Sunday)

Memorial Day Weekend (Saturday, Sunday and Monday)

July 4<sup>th</sup> Independence Day (1 day prior, day of, and 1 day after)  
Labor Day Weekend (Saturday, Sunday and Monday)  
Columbus Day Weekend (2<sup>nd</sup> Monday of October & 2 days prior)  
Thanksgiving Holiday (Friday, Saturday and Sunday)  
Christmas Holiday (Weekend prior to and the week of December 25<sup>th</sup>)

The City Manager or his/her designee may revoke the Holiday Sidewalk Sales Special Event Permit for violation of the terms and conditions, non-compliance with rules, local ordinances or for conducting sales outside of the above dates. A Holiday Sidewalk Sales Special Permit does not authorize temporary structures other than those structures used to display merchandise such as sales racks and/or tables.

Secs. 110-5859--110-80. Reserved.

### ARTICLE III. REGULATIONS

#### Sec. 110-81. Duration of special event.

Any special event shall be limited to a maximum of three consecutive days' duration, unless a longer period of time is expressly authorized by city council. Consecutive three-day permits may be issued for one event, so long as the number of permits issued for a single site does not conflict with the provisions of this chapter.

#### Sec. 110-82. Associated signs.

Any sign which is used in conjunction with a special event must be in compliance with the sign permit issued pursuant to the standards of chapter 106 ~~unless specifically exempted from the provisions of chapter 106.~~ In approving the size, location, and type, and number of signs in conjunction with a permitted special event, the city manager shall consider the size of the event, the extent of public benefit therefrom, the character of the location, aesthetic factors, traffic safety concerns, and the type and number of permitted signs nearby. Such approvals shall comply with the following specific limitations:

- (1) The city manager shall not authorize any sign specifically prohibited by chapter 106.
- (2) The city manager may permit temporary on-site ~~and directional signage~~ associated with a special event for the days of the event only.
- (3) The city manager may permit temporary off-site directional signage associated with a special event permit issued to a non-profit organization for the days of the event only.

#### Sec. 110-83. Payment for city services.

If any city services are ~~reasonably~~ necessary for the conduct of a special event, such as police officers to direct or reroute traffic (over the number of officers who would normally be on duty and available in the area), the city manager or his/her designee may require the payment by the applicant of the actual cost for such services. ~~The city manager or his designee may allow for a special event the use of any city equipment not then needed by the city, at a reasonable rental therefor. For any such activity conducted by a nonprofit or other public service organization, such costs and rents for services and equipment may be waived.~~

**Sec. 110-84. Fees.**

The City Council shall, by Resolution, adopt a schedule of fees, including all applicable application and service fees relating to Special Events as described in this Chapter. Such fee schedule may be revised from time to time, by City Council Resolution, as deemed necessary by Council. Such Schedule of Fees shall specifically provide for a vendor registration fee for each vendor or exhibitor participating in the Special Event.

**SECTION 2. Codification.**

This ordinance shall be deemed an amendment to the Code of Ordinances of the City of Sanibel and Article II of the Sanibel Code of Ordinances is hereby amended.

**SECTION 3. Conflict.**

All ordinances and parts of ordinances in conflict herewith shall be and the same are hereby repealed. If any part of this ordinance conflicts with any other part, it shall be severed and the remainder shall have full force and effect and be liberally construed.

**SECTION 4. Severability.**

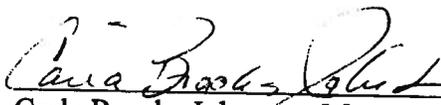
If any section, subsection, sentence, clause, phrase or portion of this ordinance, or application hereof, is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion or application shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion of application hereof.

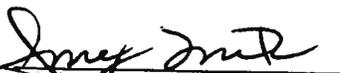
**SECTION 5. Effective date.**

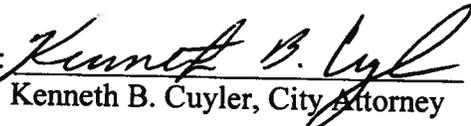
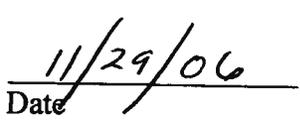
This Ordinance shall become effective immediately upon adoption.

**DULY PASSED AND ENACTED** by the Council of the City of Sanibel, Florida, this 5th day of December, 2006.

**AUTHENTICATION:**

  
Carla Brooks Johnston, Mayor

  
Pamela Smith, City Clerk

**APPROVED AS TO FORM:**    
Kenneth B. Cuyler, City Attorney      Date 11/29/06

First Reading: ~~November 21, 2006~~  
Publication Date: ~~November 21, 2006~~  
Second Reading: ~~December 05, 2006~~

Vote of Council members:

Johnston: ~~aye~~  
Denham: ~~aye~~  
Brown: ~~aye~~  
Jennings: ~~aye~~  
Rothman: ~~aye~~

Date filed with City Clerk: ~~December 05, 2006~~

**CITY OF SANIBEL**

**RESOLUTION NO. 06-193**

**A RESOLUTION ADOPTING AND ESTABLISHING SPECIAL EVENTS SCHEDULE OF FEES FOR THE CITY OF SANIBEL PURSUANT TO CITY OF SANIBEL ORDINANCE NO. 06-016; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, City of Sanibel Ordinance No. 06-016 amends Chapter 110 of the Sanibel Code as it relates to the current regulatory system for Special Events Permits; and

**WHEREAS**, Section 110-84 of said Ordinance provides that City Council shall, by Resolution, adopt a Schedule of Fees, including all applicable application and service fees relating to Special Events; and

**WHEREAS**, the Council hereby finds and determines that the Schedule of Fees for Special Events, attached hereto and incorporated herein as Exhibit "A", appropriately reflects the fees necessary to pay for the Staff time and other City resources applicable to the review, processing and issuance of Special Events Permits and related matters;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Sanibel, Florida, that:

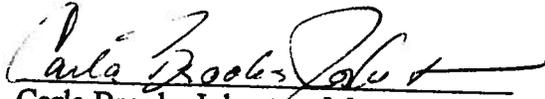
**SECTION 1.** The City of Sanibel Special Events Schedule of Fees as set forth on attached Exhibit "A" to this Resolution is hereby approved and established.

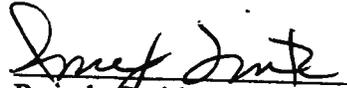
**SECTION 2.** Effective Date.

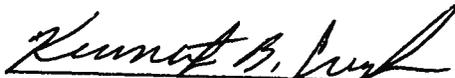
This Resolution shall take immediately upon adoption.

**DULY PASSED AND ENACTED** by the Council of the City of Sanibel, Florida, this 5th day of December, 2006.

**AUTHENTICATION:**

  
Carla Brooks Johnston, Mayor

  
Pamela Smith, City Clerk

APPROVED AS TO FORM:   
Kenneth B. Cuyler, City Attorney      11/29/06  
Date

Vote of Council members:

Johnston	<del>yea</del>
Denham	<del>yea</del>
Brown	<del>yea</del>
Jennings	<del>yea</del>
Rothman	<del>yea</del>

Date filed with City Clerk: December 05, 2006

## **SPECIAL EVENTS SCHEDULE OF FEES**

**\$50 Non-refundable Special Event Permit Application Fee**

**\$50 Non-refundable Holiday Sidewalk Sales Special Event Application Fee**

**\$5 per day late fee for applications submitted later than 30 days prior to the event**

**Refundable Clean-up Deposit as follows for events held on public property:**

- \$50            100 participants or less
- \$100          101-500 participants
- \$250          501-1000 participants
- \$1000        1000 participants or more

**\$50 Tent Permit Fee (Tent permit is required for tents 120 square feet or larger)**

**\$25 Overnight Parking Fee, per vehicle, per special event, on all City Properties (Overnight parking fee applies to RV Camping only.) Deposits shall be refunded if the camping area is clean and restored to its natural state following the special event. If camping area is found to be littered or damage is present, the cost to clean and repair will be deducted from deposit.)**

**\$5 Vendor Registration Fee per each vendor or exhibitor participating in a special event**

**\$250 Road Closure Fee (Inspections by Chief of Police, and Public Works Personnel)**

**\$1 each Traffic Control Device Rental (ie: Barricades/Cones)  
(For road closures and no parking notification, a barricade/cone is required every 10 feet.)**

**Tent Rental Fees:**

- \$30            10' x 10'
- \$100          20' x 20'
- \$200          20' x 40'

**As required by Section 110-83, City services determined necessary for the conduct of the Special Event, such as police officers to direct traffic or reroute traffic, shall be paid.**

**EXHIBIT A**



## CITY OF SANIBEL

### ADMINISTRATIVE POLICIES AND PROCEDURES

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**TITLE:** Special Detail Assignments  
Client Billing & Payment to Personnel  
For Special Detail Assignments

**POLICY #:** 07-01  
(Supersedes Policy 99-04)

**ORIGINATING DEPARTMENT:** Administration    **EFFECTIVE DATE:** January 1, 2007

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**PURPOSE:** To establish the rate at which Police personnel will be compensated for volunteering to work special detail assignments and the rate at which clients will be charged for special detail services performed by such personnel.

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**POLICY:** It is the policy of the City of Sanibel to charge a City Council approved rate of pay for police personnel who volunteer or are assigned for special details for third-party clients.

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#### A. GENERAL

Pursuant to 29 C.F.R., Section 553.227, the hours worked by law enforcement employees on voluntary special details for third-party clients of the City are exempt from inclusion with total hours worked for overtime calculation.

#### B. PROCEDURES

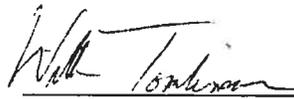
1. Any third-party request for police services shall be submitted in writing to the City Manager's Office. If approved, the request will be forwarded to the Police Department for scheduling. A copy will be provided the Finance Department for billing purposes.
2. The Police Department will review Special Events Permit Applications as appropriate and assess the need for police services.
3. If police services are required, the applicant of the Special Events Permit will be informed of such and will take the responsibility for contacting the Police Department directly to make arrangements for the police services. A copy of the special events permit will be sent to the Finance Department for billing purposes by the Administration Department.
4. The Chief of Police or his/her designee is the final authority on the need for police services for special events.

5. The Police Department will identify hours worked by assigned staff on individual time sheets and identify corresponding special events permit number.

C. POLICE SERVICES RATES

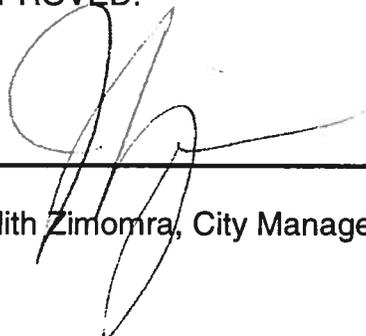
1. Certified law enforcement personnel who are eligible for and voluntarily elect to work special detail assignments for third-party clients of the City will be paid \$130 for a minimum three-hour shift per staff member and \$40 per hour thereafter. Clients will be charged a three-hour minimum.
2. Non-certified law enforcement personnel who are eligible for and voluntarily elect to work special detail assignments for third-party clients of the City will be paid double their hourly rate of pay for a minimum three-hour shift, not to exceed \$40 per hour.
3. The City reserves the right to impose a charge for all or part of any hours worked by police auxiliary or other non-paid volunteer personnel. Auxiliary Police Officers or other non-paid volunteers are not eligible for hourly compensation.
4. An additional administrative charge of \$5 per assigned employees for a three-hour shift and \$5 for each hour thereafter.

CONCUR:

  
\_\_\_\_\_  
Bill Tomlinson, Chief of Police

Date: 1/31/07

APPROVED:

  
\_\_\_\_\_  
Judith Zimomra, City Manager

1/31/07  
Date

**CITY OF SANIBEL  
ORDINANCE NO. 07-016**

**AN ORDINANCE AMENDING CHAPTER 110 - SPECIAL EVENTS, OF THE SANIBEL CODE TO ESTABLISH CRITERIA AND AN APPLICATION PROCESS FOR STUDENT OR YOUTH GROUP EVENTS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT AND SEVERANCE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Chapter 110, Sanibel Code of Ordinances, regulates the City's current system for issuance of special events permits; and

**WHEREAS**, the special event permit system was established and is set up for the benefit of the general public to address special events within the City that occur from time to time; and

**WHEREAS**, the Council has determined it necessary and appropriate that a limited application process be established for a Student or Youth Group Event as defined in this Ordinance;

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Sanibel, Florida:

**SECTION 1.** The Code of Ordinances of the City of Sanibel, Chapter 110, Special Events, is hereby amended, with underlining indicating additions and strikethroughs indicating deletions as follows:

**SPECIAL EVENTS**

**ARTICLE I. IN GENERAL**

Generally, Special Events are temporary uses that extend beyond the normal uses and standards allowed by City Ordinances that are held wholly or in part upon a public or nonpublic street, city right-of-way or any publicly or non-publicly owned property.

**Sec. 110-1. Definitions.**

For the purpose of this chapter, the following words and terms shall have the meanings respectively ascribed:

***Approved structure*** means any structure constructed and used in compliance with a development permit issued by the city or any structure constructed prior to the adoption of the city Code or this land development code which is being used in full compliance with the regulations of this land development code, chapter 126, article V in particular.

***Garage sale*** means any sale, primarily of used goods, conducted at a residential dwelling unit by the owner or tenant thereof.

***Holiday Sidewalk Sales Special Event:*** means any sidewalk sale of merchandise by a City of Sanibel licensed business, authorized to conduct commercial retail sales at their Sanibel business address if located in the City of Sanibel commercial district, pursuant to the relevant requirements of the Land Development Code.

***Special event*** means any sale, grand opening, wedding, photo shoot, party, holiday celebration, bazaar, concert or other performance, fair, tent revival, fundraising event, art festival, race, tour, rally, parade, bicycle run, demonstration, contest, exhibition, block party, outdoor display, or similar event or occurrence, including the use of tents, or other devices or structures to conduct, advertise or promote any such event occurring on public or non-public lands or in a public right-of-way such as a public or non-public street, shared-use path, alley or other public place or building, park, beach, parking lot, vacant lot, in which a special event would inhibit the usual flow of pedestrian or vehicular travel or which occupies any public area or building so as to preempt use of said area by the general public or which deviates from the established use of said area or building, but such term does not include the following:

- (1) Any usual and customary noncommercial accessory use of a residential dwelling unit;
- (2) Any use or activity specifically approved by a development permit issued by the City; or
- (3) Private gatherings that will make no use of a public property other than for lawful parking;
- (4) Any garage sale conducted in compliance with the requirements of this chapter.

***Student or Youth Group Event*** means an event or activity which has the following characteristics:

- (1) All proceeds solely benefit the Sanibel student or youth group conducting the event;
- (2) A single day event generally lasting not longer than 8 hours;
- (3) No vendor or related fees are charged (only the youth group fee or contribution is solicited);
- (4) The event is managed and conducted solely by volunteers;
- (5) Temporary and/or permanent structures are not required.

## **DIVISION 2. PERMIT**

### **Sec. 110-46. Required; special event regulations.**

The following special events shall be conducted or shall occur only after a permit therefore is obtained by the owner of the land upon which such temporary use is to take place, or by an authorized representative of such owner, in compliance with the terms of this chapter:

- (1) Those which involve the use of enclosed buildings, grandstands, stages, or other temporary structures for which no development permit has been issued and which are designed to house or support any person or persons;
- (2) Those which involve the use of sound amplification equipment outside of completely enclosed approved structures;
- (3) Those which involve the use of any electrical equipment or wiring, other than small common appliances connected to outlets in structures built according to approved building permits;
- (4) Those which involve outdoor displays of merchandise for sale;
- (5) Those which are to be conducted outside of approved structures and for which the total number of guests, participants, customers, performers, entrants and other persons attending its not limited to 25 or fewer;

- (6) Those which require the use of public rights-of-way or other public property for parking or any other purpose connected with the event;
- (7) Those which involve the display of any temporary sign.

**Sec. 110-47. Permits not required; payment of license taxes.**

No development permit or other city permit or approval (except for required building and sign permits) shall be required for any special event conducted in full compliance with the terms of this chapter and the conditions imposed on any special event permit issued under this chapter. Occupational license taxes shall be paid, when applicable.

**Sec. 110-48. Compliance required.**

All special events, whether or not a permit is required therefore, shall be conducted in compliance with the standards specified in section 110-50.

**Sec. 110-49. Applications.**

A. Applications for special event permits shall be submitted to the city manager, on forms provided by the city, at least 30 calendar days prior to the event, accompanied by a \$50 non-refundable application fee. The city manager may, however, accept an application made less than 30 calendar days prior to the event, accompanied by a \$5 per day non-refundable late fee in addition to the non-refundable application fee, if the applicant demonstrates that changing the date will result in a hardship and that, due to circumstances beyond control of the applicant, the application could not reasonably have been made in time. Applications will not be accepted later than 7 calendar days prior to the event. The application shall be signed by the owner of the land for which such a permit is requested or by the owner's authorized representative. The property owner must submit, in writing, the owner's authorized agent or representative's name and contact information. Applications for a Holiday Sidewalk Sales Special Events Permit must be submitted no later than 7 days prior to the first holiday for which application is made, accompanied by a \$50 non-refundable application fee. Each application shall include or be accompanied by the following:

- (1) Complete information as to the type of activity planned; the date and time; the expected number of spectators and participants; any commercial activities included; the number, type, and location of any temporary structures to be used; the number, type, and location of any signs or advertising to be used; provisions made for parking; admission charge, if any; and the desired location, along with any factors particularly affecting the choice of location;
- (2) The names and addresses of the applicants and sponsors of the activity other than the applicants; and
- (3) The telephone number at which an applicant or other responsible party may be reached while the activity is occurring.

B. Limited Application for Student or Youth Group Event.

The Council finds that, in general, Student or Youth Group Events as defined in this Ordinance (including, by way of example and not limitation, student car washes) serve an important community purpose and require only a limited City review in order to assure that each such event is conducted in compliance with applicable City regulations. Therefore, the City Manager is authorized to prepare a

limited application for a Student or Youth Group Event which provides sufficient information and detail for the City Manager or her designee to confirm that such event is planned and conditioned in compliance with all applicable City regulations. There is hereby established a \$5.00 application fee for a Student or Youth Group Event.

**Sec. 110-50. Approvals.**

The city manager or his/her designee shall grant the requested permit if the activity for which it is requested:

- (1) Will not unreasonably impact traffic volumes and conditions, and will not unreasonably interfere with the flow of vehicular or pedestrian traffic, such as when alternative routes for such traffic are unavailable or impractical;
- (2) Will not unreasonably deny access to any properties or areas of the city, or access of the public generally to public facilities, by either vehicular or pedestrian traffic;
- (3) Will not cause any danger or health hazard or unreasonable inconvenience to any person and will not damage any public or private property;
- (4) Will not create an unreasonable demand upon the emergency services personnel and equipment serving the city, so as to cause potential deficiencies in such services;
- (5) Does not include any commercial sales, services, solicitations, display or advertising, or any temporary structure, on any lands seaward of the Gulf Beach and Bay Beach Zone Lines;
- (6) Will not be a use of a type or intensity inconsistent with surrounding land uses and the reasonably quiet and peaceful enjoyment thereof;
- (7) Will not be conducted in violation of any other city ordinance;
- (8) Will not result in the depletion, destruction, removal, trampling, or other damaging of existing vegetation;
- (9) Will have available on private lands sufficient areas for parking to accommodate the vehicular traffic reasonably to be expected or sufficient safe parking in public rights-of-way or other public areas, as approved and limited by the city manager;
- (10) Is not designed and is not reasonably likely to imminently cause or occasion violence, unlawful activity, or civil disorder.

**Sec. 110-51. Conditions for granting permit.**

In granting any such permit, the city manager or his/her designee shall specifically limit the permit as to date and time, location, and the extent of the activity permitted. In addition, the city manager or his/her designee may attach conditions to the validity of any permit issued hereunder if the conditions are, in the opinion of the city manager or his/her designee, reasonably necessary for the activity to meet the criteria specified in section 110-50. Such conditions may include, but are not limited to:

- (1) A change in size or extent of the proposed activity or of the date, time, or location from that requested;
- (2) The barricading of street intersections or driveways and the provision of identified monitors at such barricades;
- (3) The posting of bond, cash deposit, or other security, to cover any damage to public property and the cost to the city of removing any temporary structures not removed by the applicant and of any cleaning of public property caused by the conduct of the activity;
- (4) Limitations on the size, number, and location of all signs;
- (5) Requirements reasonably necessary to ensure that the activity will not create excessive noise or be conducted in an unsafe, unsanitary, or unsightly manner; or

- (6) Limitations on the advertising of such activity as reasonably necessary to advise spectators and participants of the extent of the permitted activity and the conditions imposed thereon and to limit the involved spectators and participants to a safe and manageable number.

**Sec. 110-52. Permits for multiple events.**

The city manager may, if sufficient information is provided by an applicant, issue one permit to cover more than one such activity in a calendar year, subject to the limitation of six special events for any one site or location, as provided in section 110-55, unless a greater number is approved by the city council.

**Sec. 110-53. Revocation of permits.**

Once a permit has been issued pursuant to this section, it may be revoked by the city manager or his/her designee for violation of the terms and conditions thereof, or when reasonably necessary to prevent violence, unlawful activity, civil disorder or danger or health hazard to any person, based on events or information, including hurricane warnings, brought to the attention of the city manager or his/her designee after the permit was issued.

**Sec. 110-54. Violations; compliance.**

Persons conducting any activity in violation of this chapter shall either conform to the requirements of this chapter or cease such activity after being ordered to do so by any police officer. Failure to cease or comply following such an order shall also be a violation of this chapter. Noncompliance with the conditions of an authorized special events permit or this chapter may be grounds for denial of future permit applications and revocation of existing approved permits.

**Sec. 110-55. Appeals.**

Any applicant for a permit under this chapter may appeal to the city council any decision of the city manager or his/her designee denying a permit, granting a permit with conditions, or revoking a permit. Such an appeal shall be heard by the city council at a regularly scheduled meeting following receipt by the city manager of the request for such an appeal in writing, from the applicant.

**Sec. 110-56. Local Business Tax Receipt or Ordinance violations.**

No permit shall be issued pursuant to this chapter until after payment, by the applicant, of any required Local Business Tax and issuance of a Sanibel Local Business Tax Receipt; nor shall any such permit be issued for any activity on property on which there exists any continuing violation of any city ordinance, as found by the city's code enforcement hearing examiner, or court of competent jurisdiction.

**Sec. 110-57. Limit on permits.**

Unless approved by the city council, no more than six permits and one Holiday Sidewalk Sales Special Event Permit shall be issued pursuant to this chapter during any calendar year for special events on the same site or location. The city council may approve additional special events on the same site or location if the granting of such additional events does not undermine or conflict with other city rules or policies.

**Sec. 110-58. Holiday Sidewalk Sales Special Event Permit.**

The City Manager may issue a Holiday Sidewalk Sales Special Event Permit, annually, to a licensed City of Sanibel Business Owner authorized to conduct commercial retail sales at their Sanibel business address if located within the City of Sanibel Commercial District. Application for a Holiday Sidewalk Sales Special Event Permit must be submitted to the City Manager's Office no later than 7 days prior to the first holiday for which application is made, accompanied by a \$50 non-refundable application fee. The issuance of a Holiday Sidewalk Sales Special Event Permit by the City Manager shall authorize the business applicant to conduct Holiday Sidewalk Sales (not to exceed 37 calendar days) on the following holidays:

Martin Luther King, Jr. Day Weekend (3<sup>rd</sup> Monday of January & 2 days prior)  
February 14 - Valentine's Day (2 days prior to and the day of)  
February 20 - President's Day (1 day prior, day of, and 1 day after)  
March 17 - St. Patrick's Day (1 day prior, day of, and 1 day after)  
Easter Weekend (Friday, Saturday and Sunday)  
Memorial Day Weekend (Saturday, Sunday and Monday)  
July 4<sup>th</sup> Independence Day (1 day prior, day of, and 1 day after)  
Labor Day Weekend (Saturday, Sunday and Monday)  
Columbus Day Weekend (2<sup>nd</sup> Monday of October & 2 days prior)  
Thanksgiving Holiday (Friday, Saturday and Sunday)  
Christmas Holiday (Weekend prior to and the week of December 25<sup>th</sup>)

The City Manager or his/her designee may revoke the Holiday Sidewalk Sales Special Event Permit for violation of the terms and conditions, non-compliance with rules, local ordinances or for conducting sales outside of the above dates. A Holiday Sidewalk Sales Special Permit does not authorize temporary structures other than those structures used to display merchandise such as sales racks and/or tables.

Secs. 110-59--110-80. Reserved.

### **ARTICLE III. REGULATIONS**

#### **Sec. 110-81. Duration of special event.**

Any special event shall be limited to a maximum of three consecutive days', unless a longer period of time is expressly authorized by city council. Consecutive three-day permits may be issued for one event, so long as the number of permits issued for a single site does not conflict with the provisions of this chapter.

#### **Sec. 110-82. Associated signs.**

Any sign which is used in conjunction with a special event must be in compliance with the sign standards of chapter 106. In approving the size, location, and type of sign in conjunction with a permitted special event, the city manager shall consider the size of the event, the extent of public benefit therefrom, the character of the location, aesthetic factors, traffic safety concerns, and the type and number of permitted signs nearby. Such approvals shall comply with the following specific limitations:

- (1) The city manager shall not authorize any sign specifically prohibited by chapter 106.
- (2) The city manager may permit temporary on-site signage associated with a special event for the days of the event only.
- (3) The city manager may permit temporary off-site directional signage associated with a special event permit issued to a non-profit organization for the days of the event only.

**Sec. 110-83. Payment for city services.**

If any city services are necessary for the conduct of a special event, such as police officers to direct or reroute traffic (over the number of officers who would normally be on duty and available in the area), the city manager or his/her designee may require the payment by the applicant of the actual cost for such services.

**Sec. 110-84. Fees.**

The City Council shall, by Resolution, adopt a schedule of fees, including all applicable application and service fees relating to Special Events as described in this Chapter. Such fee schedule may be revised from time to time, by City Council Resolution, as deemed necessary by Council. Such Schedule of Fees shall specifically provide for a vendor registration fee for each vendor or exhibitor participating in the Special Event.

**SECTION 2. Codification.**

This ordinance shall be deemed an amendment to the Code of Ordinances of the City of Sanibel and Article II of the Sanibel Code of Ordinances is hereby amended.

**SECTION 3. Conflict.**

All ordinances and parts of ordinances in conflict herewith shall be and the same are hereby repealed. If any part of this ordinance conflicts with any other part, it shall be severed and the remainder shall have full force and effect and be liberally construed.

**SECTION 4. Severability.**

If any section, subsection, sentence, clause, phrase or portion of this ordinance, or application hereof, is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion or application shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion of application hereof.

**SECTION 5. Effective date.**

This Ordinance shall become effective immediately upon adoption.

**DULY PASSED AND ENACTED** by the Council of the City of Sanibel, Florida, this 20th day

of November, 2007.

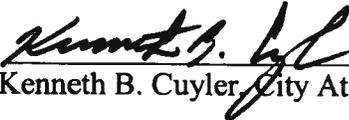


Mick Denham, Mayor

**AUTHENTICATION:**

\_\_\_\_\_  
Pamela Smith, City Clerk

**APPROVED AS TO FORM:**

  
Kenneth B. Cuyler, City Attorney

11/14/07  
Date

First Reading: November 20, 2007

Publication Date: November 21, 2007

Second Reading: December 4, 2007

Vote of Council members:

Denham: yea  
Johnston: yea  
Jennings: yea  
Pappas: yea  
Ruane: yea

Date filed with City Clerk: December 4, 2007

**CITY OF SANIBEL**

**RESOLUTION NO. 07-020**

**A RESOLUTION AMENDING THE SPECIAL EVENTS SCHEDULE OF FEES FOR THE CITY OF SANIBEL; PROVIDING AN EXEMPTION OF CERTAIN FEES FOR NEIGHBORHOOD AND HOMEOWNERS ASSOCIATIONS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council adopted Resolution No. 06-193 pursuant to the authority of Sanibel Ordinance No. 06-016, as amended, in order to set forth a Schedule of Fees for Special Events Permits; and

**WHEREAS**, the City Council finds and determines that it is appropriate to provide an exemption under certain circumstances for Special Events conducted by City of Sanibel neighborhood associations and homeowners associations and that the City should encourage such neighborhood events within the City of Sanibel; and

**WHEREAS**, the City finds that such neighborhood Special Events tend to be smaller in size with fewer traffic considerations;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Sanibel, Florida, that:

**SECTION 1.** The City of Sanibel Special Events Schedule of Fees as adopted through Resolution No. 06-193 and as set forth on attached Exhibit "A" to this Resolution is hereby amended as noted with underlined language showing additions and ~~strike through~~ language showing deletions.

**SECTION 2.** Effective Date.

This Resolution shall take immediately upon adoption.

**DULY PASSED AND ENACTED** by the Council of the City of Sanibel, Florida, this 6th day of February, 2007.

# SPECIAL EVENTS SCHEDULE OF FEES

\$50 Non-refundable Special Event Permit Application Fee (\*\*)

\$50 Non-refundable Holiday Sidewalk Sales Special Event Application Fee

\$5 per day late fee for applications submitted later than 30 days prior to the event (\*\*)

Refundable Clean-up Deposit as follows for events held on public property:

- o \$50                    100 participants or less (\*\*)
- o \$100                   101-500 participants (\*\*)
- o \$250                   501-1000 participants
- o \$1000                  1000 participants or more

\$50 Tent Permit Fee

\$25 Overnight Parking Fee, per vehicle, per event, on all City Properties

\$5 Vendor Registration Fee per each vendor or exhibitor participating in a special event

\$250 Road Closure Fee (Inspections by Chief of Police, and Public Works Personnel) (\*\*)

\$1 each Traffic Control Device Rental (ie: Barricades/Cones) (\*\*)  
(For road closures and no parking notification, a barricade/cone is required every 10 feet.)

Tent Rental Fees:

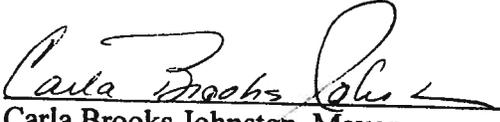
- o \$30                    10' x 10' (\*\*)
- o \$100                   20' x 20'
- o \$200                   20' x 40'

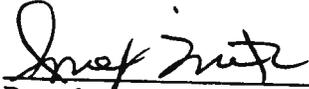
As required by Section 110-83, City services determined necessary for the conduct of the Special Event, such as police officers to direct traffic or reroute traffic, shall be paid.

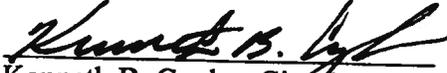
\*\* The above fees as noted by (\*\*) shall be waived for any applicant that is an organized homeowners association, neighborhood association or other neighborhood or homeowners group, formally incorporated or otherwise, generally recognized as a representative of the neighborhood or subdivision seeking the Special Events Permit.

(Underlined language indicates additions; ~~strike through~~ language indicates deletions)

**AUTHENTICATION:**

  
Carla Brooks Johnston, Mayor

  
Pamela Smith, City Clerk

APPROVED AS TO FORM:   
Kenneth B. Cuyler, City Attorney      Date 2/7/07

Vote of Council members:

Johnston      yea  
Denham        yea  
Brown         yea  
Jennings      Not in room when vote was cast

Date filed with City Clerk: February 6, 2007

**CITY OF SANIBEL**

**RESOLUTION NO. 07-092**

**A RESOLUTION AMENDING RESOLUTION 06-193 WHICH ESTABLISHED THE SPECIAL EVENTS SCHEDULE OF FEES FOR THE CITY OF SANIBEL; PROVIDING FOR A FEE FOR DAILY ELECTRICAL USAGE AT CITY HALL, CITY PARKS OR ANY OTHER CITY OWNED PROPERTY DURING SUCH SPECIAL EVENTS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council adopted Resolution No. 06-193 pursuant to the authority of Sanibel Ordinance No. 06-016, as amended, in order to set forth a Schedule of Fees for Special Events Permits; and

**WHEREAS**, the City Council finds and determines that it is appropriate to require a fee to reimburse the City for daily electrical usage for persons that connect to electrical facilities at City Hall, City parks or any other City owned property during special events; and

**WHEREAS**, the City Council finds it necessary and appropriate to amend Resolution 06-193, as amended, in order to provide for such electrical usage fee;

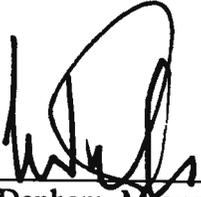
**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Sanibel, Florida, that:

**SECTION 1.** The City of Sanibel Special Events Schedule of Fees as adopted through Resolution No. 06-193, as amended, and as set forth on attached Exhibit "A" to this Resolution is hereby amended as noted with underlined language showing additions and ~~strike-through~~ language showing deletions.

**SECTION 2.** Effective Date.

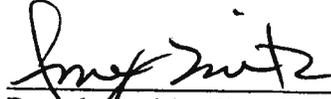
This Resolution shall take immediately upon adoption.

**DULY PASSED AND ENACTED** by the Council of the City of Sanibel, Florida, this 17th day of July, 2007.



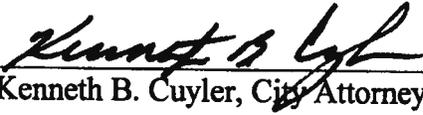
Mick Denham, Mayor

**AUTHENTICATION:**



Pamela Smith, City Clerk

APPROVED AS TO FORM:

  
Kenneth B. Cuyler, City Attorney

7/9/07  
Date

Vote of Council members:

Denham	<u>yea</u>
Johnston	<u>yea</u>
Jennings	<u>yea</u>
Pappas	<u>yea</u>
Ruane	<u>yea</u>

Date filed with City Clerk: July 17, 2007

# SPECIAL EVENTS SCHEDULE OF FEES

\$50 Non-refundable Special Event Permit Application Fee (\*\*)

\$50 Non-refundable Holiday Sidewalk Sales Special Event Application Fee

\$5 per day late fee for applications submitted later than 30 days prior to the event (\*\*)

Refundable Clean-up Deposit as follows for events held on public property:

- \$50                    100 participants or less (\*\*)
- \$100                  101-500 participants (\*\*)
- \$250                  501-1000 participants
- \$1000                1000 participants or more

\$50 Tent Permit Fee

\$25 Overnight Parking Fee, per vehicle, per event, on all City Properties

\$10 Daily Power Usage Fee for electrical connection at any City owned property (for each 110 Volt Outlet - per 24 hour day or any portion thereof)

\$20 Daily Power Usage Fee for electrical connection at any City owned property (for each 220 Volt Outlet - per 24 hour day or any portion thereof)

~~\$5 Vendor Registration Fee per each vendor or exhibitor participating in a special event~~

\$250 Road Closure Fee (Inspections by Chief of Police, and Public Works Personnel) (\*\*)

\$1 each Traffic Control Device Rental (ie: Barricades/Cones) (\*\*)  
(For road closures and no parking notification, a barricade/cone is required every 10 feet.)

Tent Rental Fees:

- \$30                    10' x 10' (\*\*)
- \$100                  20' x 20'
- \$200                  20' x 40'

As required by Section 110-83, City services determined necessary for the conduct of the Special Event, such as police officers to direct traffic or reroute traffic, shall be paid.

\*\* The above fees as noted by (\*\*) shall be waived for any applicant that is an organized homeowners association, neighborhood association or other neighborhood or homeowners group, formally incorporated or otherwise, generally recognized as a representative of the neighborhood or subdivision seeking the Special Events Permit.

(Underlined language indicates additions; ~~strike through~~ language indicates deletions)

**CITY OF SANIBEL**

**RESOLUTION NO. 08-053**

**A RESOLUTION AMENDING THE SPECIAL EVENTS SCHEDULE OF FEES FOR THE CITY OF SANIBEL; PROVIDING FOR FEES FOR RENTAL OF VARIOUS EQUIPMENT FROM THE CITY; PROVIDING FOR FEES FOR RENTALS OF CITY FACILITIES AT COMMUNITY PARK AND BOWMAN'S BEACH PARK; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council adopted Resolution Nos. 06-193, 07-020 and 07-092 pursuant to the authority of Sanibel Ordinance No. 06-016, as amended, in order to set forth a Schedule of Fees for Special Events Permits; and

**WHEREAS**, the City Council finds and determines that it is necessary to amend the previously adopted Schedule of Fees for Special Events;

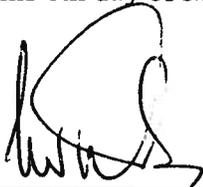
**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Sanibel, Florida, that:

**SECTION 1.** The City of Sanibel Special Events Schedule of Fees as adopted through Resolution No. 07-092 and as set forth on attached Exhibit "A" to this Resolution is hereby amended as noted with underlined language showing additions and ~~strike through~~ language showing deletions.

**SECTION 2.** Effective Date.

This Resolution shall take immediately upon adoption.

**DULY PASSED AND ENACTED** by the Council of the City of Sanibel, Florida, this 6th day of May, 2008.



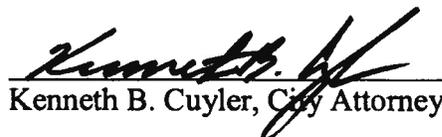
Mick Denham, Mayor

**AUTHENTICATION:**



Pamela Smith, City Clerk

APPROVED AS TO FORM:



Kenneth B. Cuyler, City Attorney

Date 4/29/08

Vote of Council members:

Denham	<u>  yea  </u>
Ruane	<u>  yea  </u>
Jennings	<u>  yea  </u>
Johnston	<u>  yea  </u>
Pappas	<u>  yea  </u>

Date filed with City Clerk: May 6, 2008

# SPECIAL EVENTS SCHEDULE OF FEES

\$50 Non-refundable Special Event Permit Application Fee – Resident Rate (\*\*)  
\$100 Non-refundable Special Event Permit Application Fee – Non-resident Rate

\$50 Non-refundable Holiday Sidewalk Sales Special Event Application Fee

\$5 per day late fee for applications submitted later than 30 days prior to the event (\*\*)

Refundable Clean-up and Damage Deposit as follows for events held on public property:

- \$50                      100 participants or less (\*\*)
- \$100                    101-500 participants (\*\*)
- \$250                    501-1000 participants
- \$1000                  1000 participants or more

\$50 Tent Permit Fee

\$25 Overnight Parking Fee, per vehicle, per event, on all City Properties

\$10 Daily Power Usage Fee for electrical connection at any City owned property (for each 110 Volt Outlet - per 24 hour day or any portion thereof)

\$20 Daily Power Usage Fee for electrical connection at any City owned property (for each 220 Volt Outlet - per 24 hour day or any portion thereof)

\$250 Road Closure Fee (Inspections by Chief of Police, and Public Works Personnel) (\*\*)

\$1 each Traffic Control Device Rental (ie: Barricades/Cones) (\*\*)  
(For road closures and no parking notification, a barricade/cone is required every 10 feet.)

\$30 Installation and Tear-down of temporary barricades & traffic control devices

Temporary Fencing Rental, per 100 feet, including five (5) posts

<u>Resident</u>	<u>Non-Resident</u>
<u>\$10</u>	<u>\$20</u>

Temporary fencing rental refundable damage deposit \$40, per 100 feet

\$40 Installation and tear-down of temporary fencing, per 100 feet.

Portable Light Stand, per day

<u>Resident</u>	<u>Non-Resident</u>
<u>\$15</u>	<u>\$30</u>

Portable Light Refundable Damage Deposit \$250, per light stand

Delivery Charge of \$30 for City Equipment Delivered to event location

**Tent Rental Fees:**

	<u>Resident (**)</u>	<u>Non-resident</u>
• 10' x 10'	\$30	\$60
• 20' x 20'	\$100	\$200
• 20' x 40'	\$200	\$400

**Community Park**

(Refundable Clean-up and Damage Deposit required in addition to rental rate – see above Deposit Schedule)

	<u>Resident</u>	<u>Non-Resident</u>
• <u>Pavilion Rental</u>	\$25	\$50
• <u>Volleyball Court (Hourly)</u>	\$10	\$20
• <u>Shuffleboard Court (Hourly)</u>	\$10	\$20
• <u>Park Rental (All Day/Per Day)</u>	\$475	\$575

**Bowman's Beach**

(Refundable Clean-up and Damage Deposit required in addition to rental rate – see above Deposit Schedule)

• <u>Pavilion Rental</u>	<u>\$25 Resident</u>	<u>\$50 Non-resident</u>
--------------------------	----------------------	--------------------------

**City Facilities**

	<u>Resident</u>	<u>Non-Resident</u>
• <u>Gazebo</u>	\$25	\$50
• <u>MacKenzie Hall (2-hour increments)</u>	\$25	\$50
• <u>Recreation Center Pavilion (4-hour increments)</u>	\$150	\$300

As required by Section 110-83, City services determined necessary for the conduct of the Special Event, such as temporary lighting or police officers to direct traffic or reroute traffic, shall be paid by applicant in addition to other fees listed above.

\*\* The above fees as noted by (\*\*) shall be waived for any applicant that is ~~an~~ a Sanibel organized homeowners association, neighborhood association or other neighborhood or homeowners group, formally incorporated or otherwise, generally recognized as a representative of the neighborhood or subdivision seeking the Special Events Permit.

Resident for purposes of this fee schedule shall mean and include Sanibel residents, property owners, a Sanibel business with a Sanibel address and Business Receipt, and Sanibel based non-profit organizations.

(Underlined language indicates additions; ~~strike-through~~ language indicates deletions)

**CITY OF SANIBEL**

**RESOLUTION NO. 08-126**

**A RESOLUTION AMENDING THE SPECIAL EVENTS SCHEDULE OF FEES FOR THE CITY OF SANIBEL; PROVIDING FOR REMOVAL OF FEES FOR RENTAL OF PORTABLE LIGHT STAND FROM THE CITY; PROVIDING FOR REMOVAL OF PORTABLE LIGHT REFUNDABLE DAMAGE DEPOSIT; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council adopted Resolution Nos. 06-193, 07-020, 07-092, And 08-053 pursuant to the authority of Sanibel Ordinance No. 06-016, as amended, in order to set forth a Schedule of Fees for Special Events Permits; and

**WHEREAS**, the City Council finds and determines that it is necessary to amend the previously adopted Schedule of Fees for Special Events;

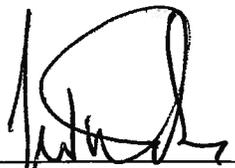
**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Sanibel, Florida, that:

**SECTION 1.** The City of Sanibel Special Events Schedule of Fees as adopted through Resolution No. 08-053 and as set forth on attached Exhibit "A" to this Resolution is hereby amended as noted with underlined language showing additions and ~~strike through~~ language showing deletions.

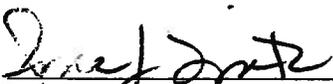
**SECTION 2.** Effective Date.

This Resolution shall take immediately upon adoption.

**DULY PASSED AND ENACTED** by the Council of the City of Sanibel, Florida, this 6th day of September, 2008.

  
\_\_\_\_\_  
Mick Denham, Mayor

**AUTHENTICATION:**

  
\_\_\_\_\_  
Pamela Smith, City Clerk

APPROVED AS TO FORM:   
\_\_\_\_\_  
Kenneth B. Cuyler, City Attorney

8/25/08  
\_\_\_\_\_  
Date

Vote of Council members:

Denham	<u>  yea  </u>
Ruane	<u>  yea  </u>
Jennings	<u>  yea  </u>
Johnston	<u>  yea  </u>
Pappas	<u>  yea  </u>

Date filed with City Clerk: September 6, 2008

# SPECIAL EVENTS SCHEDULE OF FEES

\$50 Non-refundable Special Event Permit Application Fee – Resident Rate (\*\*)  
\$100 Non-refundable Special Event Permit Application Fee – Non-resident Rate

\$50 Non-refundable Holiday Sidewalk Sales Special Event Application Fee

\$5 per day late fee for applications submitted later than 30 days prior to the event (\*\*)

Refundable Clean-up and Damage Deposit as follows for events held on public property:

- \$50                                    100 participants or less (\*\*)
- \$100                                   101-500 participants (\*\*)
- \$250                                   501-1000 participants
- \$1000                                   1000 participants or more

\$50 Tent Permit Fee

\$25 Overnight Parking Fee, per vehicle, per event, on all City Properties

\$10 Daily Power Usage Fee for electrical connection at any City owned property (for each 110 Volt Outlet - per 24 hour day or any portion thereof)

\$20 Daily Power Usage Fee for electrical connection at any City owned property (for each 220 Volt Outlet - per 24 hour day or any portion thereof)

\$250 Road Closure Fee (Inspections by Chief of Police, and Public Works Personnel) (\*\*)

\$1 each Traffic Control Device Rental (ie: Barricades/Cones) (\*\*)  
(For road closures and no parking notification, a barricade/cone is required every 10 feet.)

\$30 Installation and Tear-down of temporary barricades & traffic control devices

Temporary Fencing Rental, per 100 feet, including five (5) posts	
Resident	Non-Resident
\$10	\$20

Temporary fencing rental refundable damage deposit \$40, per 100 feet

\$40 Installation and tear-down of temporary fencing, per 100 feet.

~~Portable Light Stand, per day~~

<del>Resident</del>	<del>Non-Resident</del>
<del>\$15</del>	<del>\$30</del>

~~Portable Light Refundable Damage Deposit \$250, per light stand~~

Delivery Charge of \$30 for City Equipment Delivered to event location

