CITY OF SANIBEL
DRIVEWAY PERMIT APPLICATION

Driveway Permit No.__________
Date_________________, 20___

Name of Applicant / Owner____________________________________________
Address of Subject Property___________________________________________
Telephone Number__________________________________________________
Tax Parcel Number__________________________________________________
Name of intersecting Public Road_______________________________________

- All construction must be in accordance with Sanibel standards or an approved plan.
- Attach sketch or plan showing details of proposed work (see attached detail).
- Shoulders of driveway must be sodded and any area disturbed must be restored to existing conditions.

SPECIAL INSTRUCTIONS OR CONDITIONS: For decorative driveway (paver, etched concrete, etc.) the owner assumes the responsibility for the construction in the public right-of-way, to City standard, of a hard surface apron connecting the driveway to a paved City road. Furthermore, the Owner is responsible for the maintenance of said driveway apron. If for any reason the City is required to remove or alter said apron, the City will replace the apron with material typically used by the City for roadway aprons (such as asphalt or concrete) unless the owner accepts the responsibility and obtains City approval to reconstruct the driveway apron.

DRIVEWAY INSTALLATION AND COMPLETION INSPECTION

1) The Contractor shall set two stakes, one on each side of the proposed driveway, in the bottom of the existing swale.
2) The Contractor then calls Public Works (472-6397) for grades. Public Works will mark the stakes within 48 hours “Drive 1”.
3) Driveway forms shall be set by the Contractor. Once the forms are in-place, the Contractor shall call Public Works for a second inspection “Drive 2”. The stakes must not be removed and will be inspected within 48 hours.
4) Once the second inspection is made and approved the Contractor shall set the driveway in place and call Public Works for a final complete inspection.

Signature of Property Owner / Applicant                         Approved

____________________
Date
Typical Driveway Detail

City of Sanibel
800 Dunlop Road
Sanibel, FL 33957